

Planned Outage and Interruption Request

Work Owner _____ Organization _____ Phone _____

Onsite Contact _____ Phone _____

Project # _____ Customer Request _____ WO Number _____

Select Interruption Type:

Building System Outage or Space Closure <small>(Only if part of a building is out, Check all that apply)</small>		Building Access Control		Elevator		Laboratory Utility		Sanitary Sewer
		Electric Power		Heating Ventilation & A/C (HVAC)		Natural Gas		Domestic Water
		Building Space/Entrances/ Occupant Flow		Telephone/IT		Fumehood		Cooler/Freezer
		Emergency Power <small>(Life Safety Approval required)</small>		Other <small>(Explain below)</small>				
Utility Outage <small>(If entire building is out)</small>		Electric Power		Natural Gas		Sewer from Building		Domestic Water
		Hot Water <small>(Central Plant)</small>		Chilled Water <small>(Central Plant)</small>		Steam <small>(Central Plant)</small>		Other <small>(Explain Below)</small>
Outside Closures		Roadway		Sidewalk		Bike Lane		Waste Receptacle
		Parking Spaces		ADA Facilities		Traffic Signal		Other <small>(Explain below)</small>
Life Safety System Outage <small>(Required any time system or components are taken out of service)</small>		Fire Alarm		Fire Suppression System and/or Fire Pump		Special Hazards Range Hood		Fire Hydrant
		Fire watch required? Yes or No <small>(Determined by Risk Management & Safety and University Engineer)</small>				Note:		
Life Safety Notifications		Annual Fire Alarm Test and Inspection		Fire Suppression System Testing		Fire Alarm System Testing		Fire Alarm System Download
Notifications		Unplanned Outage		Preventative Maintenance		Risk Mgt. & Safety Inspection		Other <small>(Explain below)</small>

Description of Work Activity

Building(s) or Location(s) Affected

Specific Space Affected (Room Numbers)

How are the building clients or University stakeholders affected? What will they notice?

Schedule:

Start Date: _____ **Start Time:** _____ **End Date:** _____ **End Time:** _____

Planned Outage and Interruption Request

Planning Reviews (Per Review Matrix):

Organization	Review Required?	Reviewer	Review Date
Maintenance Zone Manager or Supervisor			
Utility Supervisor			
Others as Needed			

Client Approvals (Per Approval Matrix):

Organizations Affected by Work, Interruption, or Outage			
Client	Building(s)	Key Contact	Approval Date

Facilities Management Approvals (Per the Approval Matrix)

Facilities Management								
Maintenance			Utility and Energy			Design & Construction		
Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date
	Bruce Arnold						<i>Nerdy Peacock</i>	
Campus Services/Landscape								
Approval Required?	Approved By:	Date						
	Dee Sneed							
For Life Safety Systems								
University Engineer			Risk Management and Safety					
Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date			
	Bob Hix							
Work Management								
Received By:		Date Received	Time Received		Date Notice Issued		Time Issued	

Work Owner Signature: Tyler Hand Date

From: [C Wagoner](#)
To: [Tyler Hand](#); [Josh Conradson](#); [Bruce Arnold](#); [Eric Moore](#); [Bart Jones](#); [John Hornbuckle](#); [David Simon](#); [Dee Sneed](#); [Kristy Cannon](#)
Cc: steveh@yahoo.com; [Victoria Nickson](#)
Subject: Re: 24-314 - Lowder Hall - Rms 008 & 008A, Various Renovations - Hot/Chill Water Outage
Date: Thursday, July 24, 2025 7:44:58 AM

zone 4 approves

Burke

Get [Outlook for iOS](#)

From: Tyler Hand <tyler.hand@auburn.edu>
Sent: Thursday, July 24, 2025 7:30:13 AM
To: Josh Conradson <conrajr@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>; Eric Moore <jem0028@auburn.edu>; C Wagoner <cbw0021@auburn.edu>; Bart Jones <jonesba@auburn.edu>; John Hornbuckle <jrh0096@auburn.edu>; David Simon <simonda@auburn.edu>; Dee Sneed <deesneed@auburn.edu>; Kristy Cannon <kdf0019@auburn.edu>
Cc: steveh@yahoo.com <steveh@yahoo.com>; Victoria Nickson <victoria@mmcontracting.net>
Subject: 24-314 - Lowder Hall - Rms 008 & 008A, Various Renovations - Hot/Chill Water Outage

All,

See the attached Chill/Hot Water Outage for Lowder Hall.

We will be working in Lowder 008 during this time.

We are aware of the Safety Drill on Tuesday and will be complete by 8:00 AM.

Our zone is onboard and assisting.

Isolation valves will be added as needed for future maintenance.

Please let me know if approve of this outage.

Thanks,

Tyler Hand
Project Manager, Construction Management
Auburn University Facilities Management
1161 W Samford Ave, Building One
Auburn University, AL 36849
C: 334-703-2517 | tyler.hand@auburn.edu

From: [Dee Sneed](#)
To: [Tyler Hand](#); [Josh Conradson](#); [Bruce Arnold](#); [Eric Moore](#); [C Wagoner](#); [Bart Jones](#); [John Hornbuckle](#); [David Simon](#); [Kristy Cannon](#)
Cc: [steveh@yahoo.com](#); [Victoria Nickson](#)
Subject: RE: 24-314 - Lowder Hall - Rms 008 & 008A, Various Renovations - Hot/Chill Water Outage
Date: Thursday, July 24, 2025 7:44:28 AM
Attachments: [image001.png](#)

Campus Services approves.

Kind Regards,

Dee



Dee Sneed, MBA, CFP
Director, Campus Services
Facilities Management
334-844-9120 office
334-734-1826 cell

From: Tyler Hand <tyler.hand@auburn.edu>
Sent: Thursday, July 24, 2025 7:30 AM
To: Josh Conradson <conrajr@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>; Eric Moore <jem0028@auburn.edu>; C Wagoner <cbw0021@auburn.edu>; Bart Jones <jonesba@auburn.edu>; John Hornbuckle <jrh0096@auburn.edu>; David Simon <simonda@auburn.edu>; Dee Sneed <deesneed@auburn.edu>; Kristy Cannon <kdf0019@auburn.edu>
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From: [Bruce Arnold](#)
To: [Tyler Hand](#); [Josh Conradson](#); [Eric Moore](#); [C Wagoner](#); [Bart Jones](#); [John Hornbuckle](#); [David Simon](#); [Dee Sneed](#); [Kristy Cannon](#)
Cc: steveh@yahoo.com; [Victoria Nickson](#)
Subject: RE: 24-314 - Lowder Hall - Rms 008 & 008A, Various Renovations - Hot/Chill Water Outage
Date: Thursday, July 24, 2025 7:58:33 AM

I approve.

Bruce

Gary B. "Bruce" Arnold, CEFP

AU '83

Assistant Director, Maintenance

Facilities Management

Auburn University

Cell: 334-734-3225

Email: gba0004@auburn.edu

1161 West Samford Avenue

Auburn, AL 36849



From: Tyler Hand <tyler.hand@auburn.edu>

Sent: Thursday, July 24, 2025 7:30 AM

To: Josh Conradson <conrajr@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>; Eric Moore <jem0028@auburn.edu>; C Wagoner <cbw0021@auburn.edu>; Bart Jones <jonesba@auburn.edu>; John Hornbuckle <jrh0096@auburn.edu>; David Simon <simonda@auburn.edu>; Dee Sneed <deesneed@auburn.edu>; Kristy Cannon <kdf0019@auburn.edu>

Cc: steveh@yahoo.com; Victoria Nickson <victoria@mmcontracting.net>

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From: [John Hornbuckle](#)
To: [Tyler Hand](#)
Cc: [David Simon](#)
Subject: Re: 24-314 - Lowder Hall - Rms 008 & 008A, Various Renovations - Hot/Chill Water Outage
Date: Thursday, July 24, 2025 9:30:42 AM
Attachments: [img-a6ed8afc-e8b4-4e62-8c16-46fbb2dba0fc\[96\]](#)
[img-fb6fbc9f-a888-4933-ad0d-7843fcb1ced7\[25\]](#)
[img-71aee111-8ce0-4a22-bd83-062cc6f8be77\[40\]](#)
[img-5473d0bc-4882-4356-be4e-e6739e2e8c63\[83\]](#)

Approved.

Am I reading that correctly that the A/C will be off in Lowder from 6-8 AM? If so, I think I want to e-mail everyone to give them a heads-up that it could be warmer than usual when they arrive.



John Hornbuckle, MS-MIS, PMP
Chief Information and Operating Officer
Harbert College of Business
harbert.auburn.edu



From: Tyler Hand <tyler.hand@auburn.edu>

Date: Thursday, July 24, 2025 at 7:30 AM

To: Josh Conradson <conrajr@auburn.edu>, Bruce Arnold <gba0004@auburn.edu>, Eric Moore <jem0028@auburn.edu>, C Wagoner <cbw0021@auburn.edu>, Bart Jones <jonesba@auburn.edu>, John Hornbuckle <jrh0096@auburn.edu>, David Simon <simonda@auburn.edu>, Dee Sneed <deesneed@auburn.edu>, Kristy Cannon <kdf0019@auburn.edu>

Cc: steveh@yahoo.com <steveh@yahoo.com>, Victoria Nickson <victoria@mmcontracting.net>

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From: [Bob Hix](#)
To: [Tyler Hand](#); [Nolan Yon](#)
Subject: RE: 24-314 - Lowder Hall - Rms 008 & 008A, Various Renovations - Hot/Chill Water Outage
Date: Friday, July 25, 2025 9:16:19 AM

Approved

Bob Hix, P.E.

C: 334-740-8247 | bobhix@auburn.edu

From: Tyler Hand <tyler.hand@auburn.edu>
Sent: Friday, July 25, 2025 7:03 AM
To: Bob Hix <hixjame@auburn.edu>; Nolan Yon <yonbenj@auburn.edu>
Subject: FW: 24-314 - Lowder Hall - Rms 008 & 008A, Various Renovations - Hot/Chill Water Outage

You guys good with this one?

Tyler Hand

Project Manager, Construction Management
Auburn University Facilities Management
1161 W Samford Ave, Building One
Auburn University, AL 36849
C: 334-703-2517 | tyler.hand@auburn.edu

From: Tyler Hand
Sent: Thursday, July 24, 2025 7:30 AM
To: Josh Conradson <conrajr@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>; Eric Moore <jem0028@auburn.edu>; C Wagoner <cbw0021@auburn.edu>; Bart Jones <jonesba@auburn.edu>; John Hornbuckle <jrh0096@auburn.edu>; David Simon <simonda@auburn.edu>; Dee Sneed <deesneed@auburn.edu>; Kristy Cannon <kdf0019@auburn.edu>
Cc: steveh@yahoo.com; Victoria Nickson <victoria@mmcontracting.net>
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