

Planned Outage and Interruption Request

Work Owner _____ Organization _____ Phone _____

Onsite Contact _____ Phone _____

Project # _____ Customer Request _____ WO Number _____

Select Interruption Type:

Building System Outage or Space Closure (Only if part of a building is out, Check all that apply)		Building Access Control		Elevator		Laboratory Utility		Sanitary Sewer
		Electric Power		Heating Ventilation & A/C (HVAC)		Natural Gas		Domestic Water
		Building Space/Entrances/ Occupant Flow		Telephone/IT		Fumehood		Cooler/Freezer
		Emergency Power (Life Safety Approval required)		Other (Explain below)				
Utility Outage (If entire building is out)		Electric Power		Natural Gas		Sewer from Building		Domestic Water
		Hot Water (Central Plant)		Chilled Water (Central Plant)		Steam (Central Plant)		Other (Explain Below)
Outside Closures		Roadway		Sidewalk		Bike Lane		Waste Receptacle
		Parking Spaces		ADA Facilities		Traffic Signal		Other (Explain below)
Life Safety System Outage (Required any time system or components are taken out of service)		Fire Alarm		Fire Suppression System and/or Fire Pump		Special Hazards Range Hood		Fire Hydrant
		Fire watch required? Yes or No (Determined by Risk Management & Safety and University Engineer)				Note:		
Life Safety Notifications		Annual Fire Alarm Test and Inspection		Fire Suppression System Testing		Fire Alarm System Testing		Fire Alarm System Download
Notifications		Unplanned Outage		Preventative Maintenance		Risk Mgt. & Safety Inspection		Other (Explain below)

Description of Work Activity

Building(s) or Location(s) Affected

Specific Space Affected (Room Numbers)

How are the building clients or University stakeholders affected? What will they notice?

Schedule:

Start Date: _____ **Start Time:** _____ **End Date:** _____ **End Time:** _____

Planned Outage and Interruption Request

Planning Reviews (Per Review Matrix):

Organization	Review Required?	Reviewer	Review Date
Maintenance Zone Manager or Supervisor			
Utility Supervisor			
Others as Needed			

Client Approvals (Per Approval Matrix):

Organizations Affected by Work, Interruption, or Outage			
Client	Building(s)	Key Contact	Approval Date

Facilities Management Approvals (Per the Approval Matrix)

Facilities Management								
Maintenance			Utility and Energy			Design & Construction		
Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date
	Bruce Arnold						Wendy Peacock	
Campus Services/Landscape								
Approval Required?	Approved By:	Date						
	Dee Sneed							
For Life Safety Systems								
University Engineer			Risk Management and Safety					
Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date			
	Bob Hix			Elizabeth De Kruif				
Work Management								
Received By:		Date Received	Time Received		Date Notice Issued		Time Issued	

Work Owner Signature: Tyler Hand Date



FACILITIES MANAGEMENT
CONSTRUCTION MANAGEMENT
FIRE WATCH SIGN-OFF FOR OUTAGES

FIRE WATCH SIGN-OFF SHEET

Project Name: **Lowder Hall Lab 024**

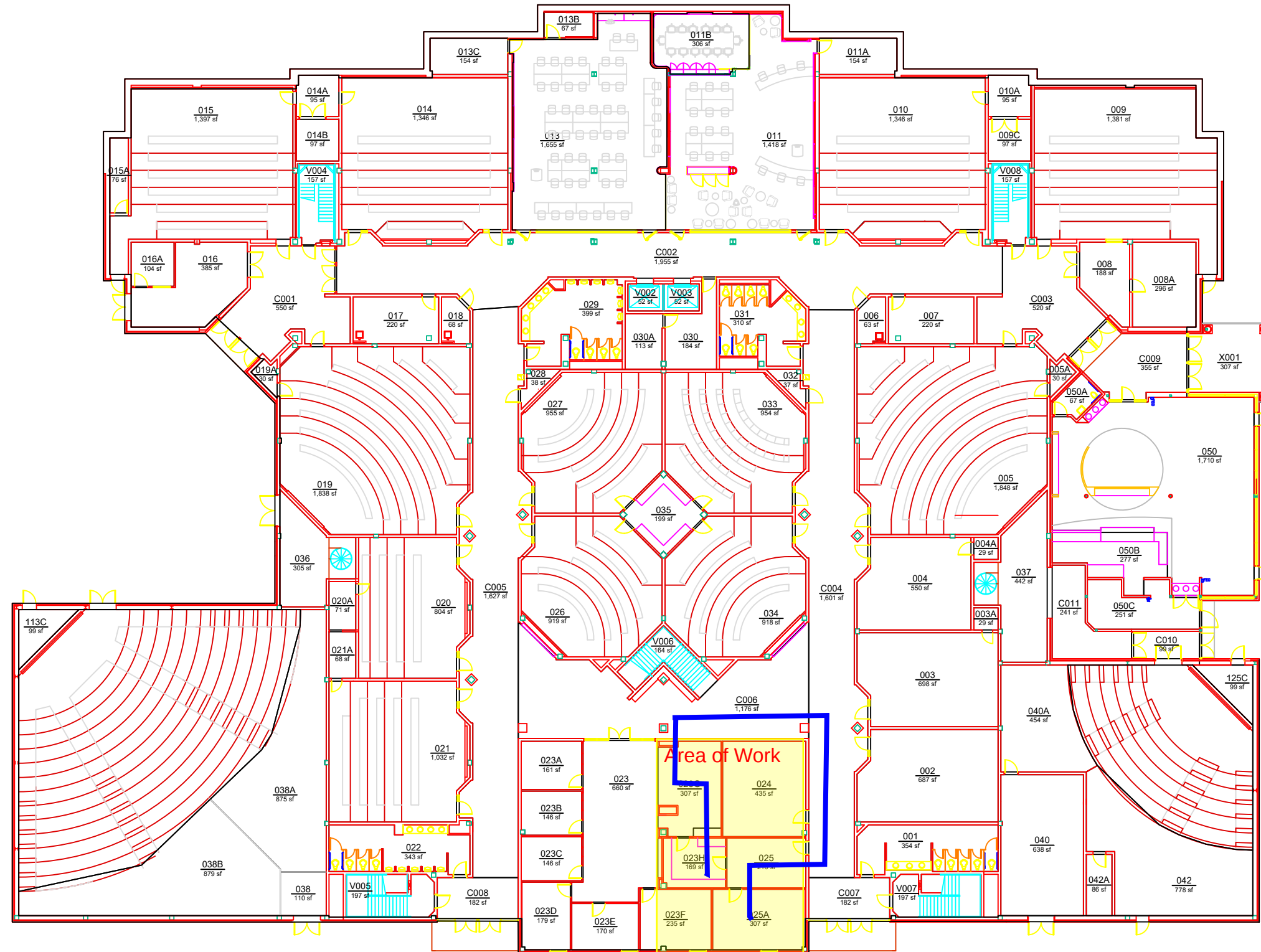
Date: August 04 - August 06

AU Project #: **23-159**

30 Minute Intervals

NAME	TIME WALKED	PHONE	COMMENTS

NAME	TIME WALKED	PHONE	COMMENTS



Path of Fire
Watch



From: [Dee Sneed](#)
To: [Tyler Hand](#); [Bob Hix](#); [Nolan Yon](#); [Jessica Covington](#); [Elizabeth De Kruif](#); [Kristy Cannon](#); [Eric Moore](#); [Bruce Arnold](#); [C Wagoner](#); [Bart Jones](#); [John Hornbuckle](#); [David Simon](#); [Josh Conradson](#)
Cc: [Terry Whitfield](#); [Bryant Cloud](#)
Subject: RE: 23-159 - Lowder Hall - Rm 024, Renovate Lab - Sprinkler Outage
Date: Tuesday, July 29, 2025 8:06:49 AM
Attachments: [image001.png](#)

Campus Services approves.

Kind Regards,

Dee



Dee Sneed, MBA, CFP
Director, Campus Services
Facilities Management
334-844-9120 office
334-734-1826 cell

From: Tyler Hand <tyler.hand@auburn.edu>
Sent: Tuesday, July 29, 2025 7:59 AM
To: Bob Hix <hixjame@auburn.edu>; Nolan Yon <yonbenj@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>; Elizabeth De Kruif <erd0023@auburn.edu>; Dee Sneed <deesneed@auburn.edu>; Kristy Cannon <kdf0019@auburn.edu>; Eric Moore <jem0028@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>; C Wagoner <cbw0021@auburn.edu>; Bart Jones <jonesba@auburn.edu>; John Hornbuckle <jrh0096@auburn.edu>; David Simon <simonda@auburn.edu>; Josh Conradson <conrajr@auburn.edu>
Cc: Terry Whitfield <terry.brendlesprinkler@gmail.com>; Bryant Cloud <bryant@jalett.com>
Subject: 23-159 - Lowder Hall - Rm 024, Renovate Lab - Sprinkler Outage

All,

See the attached Sprinkler Outage.

Area impacted is the 023, 024 and 025 area per the plan.

Fire watch is included in outage form.

System up by end of each day.

From: [Bruce Arnold](#)
To: [Tyler Hand](#); [Bob Hix](#); [Nolan Yon](#); [Jessica Covington](#); [Elizabeth De Kruif](#); [Dee Sneed](#); [Kristy Cannon](#); [Eric Moore](#); [C Wagoner](#); [Bart Jones](#); [John Hornbuckle](#); [David Simon](#); [Josh Conradson](#)
Cc: [Terry Whitfield](#); [Bryant Cloud](#)
Subject: RE: 23-159 - Lowder Hall - Rm 024, Renovate Lab - Sprinkler Outage
Date: Tuesday, July 29, 2025 8:11:28 AM

I approve

Bruce

Gary B. "Bruce" Arnold, CFP

AU '83

Assistant Director, Maintenance

Facilities Management

Auburn University

Cell: 334-734-3225

Email: gba0004@auburn.edu

1161 West Samford Avenue

Auburn, AL 36849



From: Tyler Hand <tyler.hand@auburn.edu>

Sent: Tuesday, July 29, 2025 7:59 AM

To: Bob Hix <hixjame@auburn.edu>; Nolan Yon <yonbenj@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>; Elizabeth De Kruif <erd0023@auburn.edu>; Dee Sneed <deesneed@auburn.edu>; Kristy Cannon <kdf0019@auburn.edu>; Eric Moore <jem0028@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>; C Wagoner <cbw0021@auburn.edu>; Bart Jones <jonesba@auburn.edu>; John Hornbuckle <jrh0096@auburn.edu>; David Simon <simonda@auburn.edu>; Josh Conradson <conrajr@auburn.edu>

Cc: Terry Whitfield <terry.brendlesprinkler@gmail.com>; Bryant Cloud <bryant@jalett.com>

Subject: 23-159 - Lowder Hall - Rm 024, Renovate Lab - Sprinkler Outage

All,

See the attached Sprinkler Outage.

Area impacted is the 023, 024 and 025 area per the plan.

From: [C Wagoner](#)
To: [Tyler Hand](#); [Bob Hix](#); [Nolan Yon](#); [Jessica Covington](#); [Elizabeth De Kruif](#); [Dee Sneed](#); [Kristy Cannon](#); [Eric Moore](#); [Bruce Arnold](#); [Bart Jones](#); [John Hornbuckle](#); [David Simon](#); [Josh Conradson](#)
Cc: [Terry Whitfield](#); [Bryant Cloud](#)
Subject: RE: 23-159 - Lowder Hall - Rm 024, Renovate Lab - Sprinkler Outage
Date: Tuesday, July 29, 2025 8:07:18 AM
Attachments: [image001.png](#)

Zone 4 approves



C. Burke Wagoner

Zone 4 Supervisor

Auburn University Facilities Maintenance

1161 W. Samford Ave

O: 334.734.0937

cbw0021@auburn.edu

fm.auburn.edu



From: Tyler Hand <tyler.hand@auburn.edu>

Sent: Tuesday, July 29, 2025 7:59 AM

To: Bob Hix <hixjame@auburn.edu>; Nolan Yon <yonbenj@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>; Elizabeth De Kruif <erd0023@auburn.edu>; Dee Sneed <deesneed@auburn.edu>; Kristy Cannon <kdf0019@auburn.edu>; Eric Moore <jem0028@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>; C Wagoner <cbw0021@auburn.edu>; Bart Jones <jonesba@auburn.edu>; John Hornbuckle <jrh0096@auburn.edu>; David Simon <simonda@auburn.edu>; Josh Conradson <conrajr@auburn.edu>

Cc: Terry Whitfield <terry.brendlesprinkler@gmail.com>; Bryant Cloud <bryant@jalett.com>

Subject: 23-159 - Lowder Hall - Rm 024, Renovate Lab - Sprinkler Outage

All,

See the attached Sprinkler Outage.

Area impacted is the 023, 024 and 025 area per the plan.

From: [John Hornbuckle](#)
To: [Tyler Hand](#)
Cc: [David Simon](#)
Subject: Re: 23-159 - Lowder Hall - Rm 024, Renovate Lab - Sprinkler Outage
Date: Tuesday, July 29, 2025 10:27:25 AM
Attachments: [img-a6ed8afc-e8b4-4e62-8c16-46fbb2dba0fc\[85\]](#)
[img-fb6fbc9f-a888-4933-ad0d-7843fcb1ced7\[100\]](#)
[img-71aee111-8ce0-4a22-bd83-062cc6f8be77\[111\]](#)
[img-5473d0bc-4882-4356-be4e-e6739e2e8c63\[44\]](#)

Approved.



John Hornbuckle, MS-MIS, PMP
Chief Information and Operating Officer
Harbert College of Business
harbert.auburn.edu



From: Tyler Hand <tyler.hand@auburn.edu>

Date: Tuesday, July 29, 2025 at 7:58 AM

To: Bob Hix <hixjame@auburn.edu>, Nolan Yon <yonbenj@auburn.edu>, Jessica Covington <jlc0105@auburn.edu>, Elizabeth De Kruif <erd0023@auburn.edu>, Dee Sneed <deesneed@auburn.edu>, Kristy Cannon <kdf0019@auburn.edu>, Eric Moore <jem0028@auburn.edu>, Bruce Arnold <gba0004@auburn.edu>, C Wagoner <cbw0021@auburn.edu>, Bart Jones <jonesba@auburn.edu>, John Hornbuckle <jrh0096@auburn.edu>, David Simon <simonda@auburn.edu>, Josh Conradson <conrajr@auburn.edu>

Cc: Terry Whitfield <terry.brendlesprinkler@gmail.com>, Bryant Cloud <bryant@jalett.com>

Subject: 23-159 - Lowder Hall - Rm 024, Renovate Lab - Sprinkler Outage

All,

See the attached Sprinkler Outage.

Area impacted is the 023, 024 and 025 area per the plan.

Fire watch is included in outage form.

System up by end of each day.

From: [Bob Hix](#)
To: [Tyler Hand](#)
Subject: RE: 23-159 - Lowder Hall - Rm 024, Renovate Lab - Sprinkler Outage
Date: Wednesday, July 30, 2025 1:47:38 PM

Approved

Bob Hix, P.E.

C: 334-740-8247 | bobhix@auburn.edu

From: Tyler Hand <tyler.hand@auburn.edu>
Sent: Wednesday, July 30, 2025 1:40 PM
To: Bob Hix <hixjame@auburn.edu>
Subject: RE: 23-159 - Lowder Hall - Rm 024, Renovate Lab - Sprinkler Outage

Do you approve?

Tyler Hand

Project Manager, Construction Management
Auburn University Facilities Management
1161 W Samford Ave, Building One
Auburn University, AL 36849
C: 334-703-2517 | tyler.hand@auburn.edu

From: Tyler Hand
Sent: Tuesday, July 29, 2025 8:37 AM
To: Bob Hix <hixjame@auburn.edu>
Subject: RE: 23-159 - Lowder Hall - Rm 024, Renovate Lab - Sprinkler Outage

I noticed I did after I sent.

Attached is the email from Terry.

Tyler Hand

Project Manager, Construction Management
Auburn University Facilities Management
1161 W Samford Ave, Building One
Auburn University, AL 36849
C: 334-703-2517 | tyler.hand@auburn.edu

From: Bob Hix <hixjame@auburn.edu>
Sent: Tuesday, July 29, 2025 8:11 AM
To: Tyler Hand <tyler.hand@auburn.edu>
Subject: RE: 23-159 - Lowder Hall - Rm 024, Renovate Lab - Sprinkler Outage

From: [Elizabeth De Kruif](#)
To: [Tyler Hand](#); [Jessica Covington](#)
Subject: Re: 23-159 - Lowder Hall - Rm 024, Renovate Lab - Sprinkler Outage
Date: Wednesday, July 30, 2025 2:24:36 PM
Attachments: [image001.png](#)

I approve.



Elizabeth De Kruif, CIH
University Industrial Hygienist

erd0023@auburn.edu
334-734-0469
1161 W. Samford Ave., Bldg. 9, Auburn, AL 36849

From: Tyler Hand <tyler.hand@auburn.edu>
Date: Wednesday, July 30, 2025 at 1:41 PM
To: Elizabeth De Kruif <erd0023@auburn.edu>, Jessica Covington <jlc0105@auburn.edu>
Subject: FW: 23-159 - Lowder Hall - Rm 024, Renovate Lab - Sprinkler Outage

Guys,

Do you approve?

Tyler Hand
Project Manager, Construction Management
Auburn University Facilities Management
1161 W Samford Ave, Building One
Auburn University, AL 36849
C: 334-703-2517 | tyler.hand@auburn.edu

From: Tyler Hand
Sent: Tuesday, July 29, 2025 7:59 AM
To: Bob Hix <hixjame@auburn.edu>; Nolan Yon <yonbenj@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>; Elizabeth De Kruif <erd0023@auburn.edu>; Dee Sneed <deesneed@auburn.edu>; Kristy Cannon <kdf0019@auburn.edu>; Eric Moore

From: [Wendy Peacock](#)
To: [Tyler Hand](#); [Matthew Wagner](#)
Cc: [Terry Whitfield](#); [Bryant Cloud](#)
Subject: Re: 23-159 - Lowder Hall - Rm 024, Renovate Lab - Sprinkler Outage
Date: Thursday, July 31, 2025 8:13:38 AM
Attachments: [image001.png](#)

I approve this and love the use of military time. Ha!

Wendy Peacock, MBC, PMP

Director - Construction Management

Auburn University Facilities Management

1161 W Samford Ave, Auburn University, AL 36849

334-734-0158 | wpeacock@auburn.edu

From: Tyler Hand <tyler.hand@auburn.edu>
Sent: Wednesday, July 30, 2025 6:31:24 PM
To: Wendy Peacock <wkp0003@auburn.edu>; Matthew Wagner <mhw0007@auburn.edu>
Cc: Terry Whitfield <terry.brendlesprinkler@gmail.com>; Bryant Cloud <bryant@jalett.com>
Subject: FW: 23-159 - Lowder Hall - Rm 024, Renovate Lab - Sprinkler Outage

Guys,

See the attached approved outage.

Thanks,

Tyler Hand

Project Manager, Construction Management

Auburn University Facilities Management

1161 W Samford Ave, Building One

Auburn University, AL 36849

C: 334-703-2517 | tyler.hand@auburn.edu

From: Elizabeth De Kruif <erd0023@auburn.edu>
Sent: Wednesday, July 30, 2025 2:24 PM
To: Tyler Hand <tyler.hand@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>
Subject: Re: 23-159 - Lowder Hall - Rm 024, Renovate Lab - Sprinkler Outage

I approve.