Planned Outage and Interruption Request

Work Owner Ja'Vone Dixon Organization IHC						Phone (334) 707-2036			
Onsite Contact Caleb Bentley Phone (334) 734-0459									
Project #25-154 Customer Rec			quest	t WO Number					
Select Interruption Type:									
		Building Access Control		Elevator		Laboratory Utility		Sanitary Sewer	
Building System Outage or Space Closure (Only if part of a building is out, Check all that apply)		Electric Power	~	Heating Ventilation & A/C (HVAC)		Natural Gas		Domestic Water	
		Building Space/Entrances/ Occupant Flow		Telephone/IT		Fumehood		Cooler/Freezer	
		Emergency Power (Life Safety Approval required)		Other (Explain below)					
Utility Outage (If entire building is out)		Electric Power		Natural Gas		Sewer from Building		Domestic Water	
		Hot Water (Central Plant)		Chilled Water (Central Plant)		Steam (Central Plant)		Other (Explain Below)	
Outside Closures		Roadway		Sidewalk		Bike Lane		Waste Receptacle	
		Parking Spaces		ADA Facilities		Traffic Signal		Other (Explain below)	
Life Safety System Outage (Required any time system or components are taken out of service)		Fire Alarm		Fire Suppression System and/or Fire Pump		Special Hazards Range Hood		Fire Hydrant	
		Fire watch required? Yes or No (Determined by Risk Management & Safety and University Engineer)				Note:			
Life Safety Notifications		Annual Fire Alarm Test and Inspection		Fire Suppression System Testing		Fire Alarm System Testing		Fire Alarm System Download	
Notifications		Unplanned Outage		Preventative Maintenance		Risk Mgt. & Safety Inspection		Other (Explain below)	
Description of Work Activity Ark Remediation will be abating suites 1218 and 2198 this weekend.									
Duilding(s) on Lagation(s) Affacted									
Building(s) or Location(s) Affected Haley Center									
Specific Space Affected (Room Numbers)									
1200 & 1100 Quadrant									
How are the building clients or University stakeholders affected? What will they notice?									
The HVAC will be turned off for the duration of the outage									
Schedule: 8/1/25 Start Time: 5:00 pm End Date: 8/6/25 End Time: 10:00 am									

From:

Sheree Wilson

Sent:

Thursday, July 31, 2025 7:47 AM

To:

Ja'Vone Dixon; Gail Gauntt; Bryan Elmore; Jennifer Maddox; Chad Vail; Brad Garnett; Adam Crews; Crystal Gulledge; Jared Russell; Rodney Greer; Patricia James; Lindsey Tramel; Gregg Newschwander; Caralise Hunt; James Smith; Joseph Evans; Julie Huff;

Kristi Rendleman; Melissa Irvin Howell; Taylor Dyleski; Steve Glennon

Subject:

RE: 25-154 HVAC Outage

Approved

Sheree Wilson

Lead Admin Asst Government & Economic Development Institute 213 Extension Hall, Auburn, AL 36849 O: 334.844.1911



From: Ja'Vone Dixon <jed0021@auburn.edu> Sent: Wednesday, July 30, 2025 3:07 PM

To: Gail Gauntt <gauntgd@auburn.edu>; Sheree Wilson <wilsosa@auburn.edu>; Bryan Elmore <elmorbj@auburn.edu>; Jennifer Maddox <jlm0143@auburn.edu>; Chad Vail <cjv0004@auburn.edu>; Brad Garnett <garnecb@auburn.edu>; Adam Crews <crewsar@auburn.edu>; Crystal Gulledge <ceg0003@auburn.edu>; Jared Russell <russej3@auburn.edu>; Rodney Greer <rjg0008@auburn.edu>; Patricia James <pmr0015@auburn.edu>; Lindsey Tramel <lat0025@auburn.edu>; Gregg Newschwander <gen0002@auburn.edu>; Caralise Hunt <huntcar@auburn.edu>; James Smith <jrs0092@auburn.edu>; Joseph Evans <jme0008@auburn.edu>; Julie Huff <hilljul@auburn.edu>; Kristi Rendleman <klr0069@auburn.edu>; Melissa Irvin Howell <howelmi@auburn.edu>; Taylor Dyleski <tcd0007@auburn.edu>; Steve Glennon <glenns1@auburn.edu>

Subject: 25-154 HVAC Outage

Good afternoon,

Ark Remediation will be abating suites 1218 and 2198 in the Haley Center starting this weekend. The outage will start Friday, 8/1, at 5:00pm and will not end until Wednesday, 8/6, after we receive clearance. The HVAC in the 1200 & 1100 quadrants will be turned off for the duration of this outage. If each of you would respond to this email with your approval, that would be greatly appreciated. If there are any questions or concerns, please let me know.

From:

Bryan Elmore

Sent:

Wednesday, July 30, 2025 3:09 PM

To:

Ja'Vone Dixon

Subject:

RE: 25-154 HVAC Outage

Approved.

Bryan Elmore, CPA

From: Ja'Vone Dixon <jed0021@auburn.edu> Sent: Wednesday, July 30, 2025 3:07 PM

To: Gail Gauntt <gauntgd@auburn.edu>; Sheree Wilson <wilsosa@auburn.edu>; Bryan Elmore <elmorbj@auburn.edu>; Jennifer Maddox <jlm0143@auburn.edu>; Chad Vail <cjv0004@auburn.edu>; Brad Garnett <garnecb@auburn.edu>; Adam Crews <crewsar@auburn.edu>; Crystal Gulledge <ceg0003@auburn.edu>; Jared Russell <russej3@auburn.edu>; Rodney Greer <rjg0008@auburn.edu>; Patricia James <pmr0015@auburn.edu>; Lindsey Tramel <a href="mailto:right-square-ri Smith <jrs0092@auburn.edu>; Joseph Evans <jme0008@auburn.edu>; Julie Huff <hilljul@auburn.edu>; Kristi Rendleman <klr0069@auburn.edu>; Melissa Irvin Howell <howelmi@auburn.edu>; Taylor Dyleski <tcd0007@auburn.edu>; Steve Glennon <glenns1@auburn.edu> Subject: 25-154 HVAC Outage

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From:

Brad Garnett

Sent:

Wednesday, July 30, 2025 4:07 PM

To:

Ja'Vone Dixon; Gail Gauntt; Sheree Wilson; Bryan Elmore; Jennifer Maddox; Chad Vail; Adam Crews; Crystal Gulledge; Jared Russell; Rodney Greer; Patricia James; Lindsey Tramel; Gregg Newschwander; Caralise Hunt; James Smith; Joseph Evans; Julie Huff;

Kristi Rendleman; Melissa Irvin Howell; Taylor Dyleski; Steve Glennon

Subject:

Re: 25-154 HVAC Outage

Approved for OIT.

Thanks.

Brad



Brad Garnett

Network Operations Manager Auburn University OIT 300 Lem Morrison Drive O: 334.844.9282 | M: 334.707.3370

garnecb@auburn.edu

From: Ja'Vone Dixon < jed0021@auburn.edu> Sent: Wednesday, July 30, 2025 3:07 PM

To: Gail Gauntt <gauntgd@auburn.edu>; Sheree Wilson <wilsosa@auburn.edu>; Bryan Elmore <elmorbj@auburn.edu>; Jennifer Maddox <jlm0143@auburn.edu>; Chad Vail <cjv0004@auburn.edu>; Brad Garnett <garnecb@auburn.edu>; Adam Crews <crewsar@auburn.edu>; Crystal Gulledge <ceg0003@auburn.edu>; Jared Russell <russej3@auburn.edu>; Rodney Greer <rjg0008@auburn.edu>; Patricia James <pmr0015@auburn.edu>; Lindsey Tramel <a href="mailto:right-square-ri Smith < jrs0092@auburn.edu>; Joseph Evans < jme0008@auburn.edu>; Julie Huff < hilljul@auburn.edu>; Kristi Rendleman < klr0069@auburn.edu>; Melissa Irvin Howell < howelmi@auburn.edu>; Taylor Dyleski <tcd0007@auburn.edu>; Steve Glennon <glenns1@auburn.edu>

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From:

Patricia James

Sent:

Thursday, July 31, 2025 11:13 AM

To:

Ja'Vone Dixon; Gail Gauntt; Sheree Wilson; Bryan Elmore; Jennifer Maddox; Chad Vail; Brad Garnett; Adam Crews; Crystal Gulledge; Jared Russell; Rodney Greer; Lindsey

Tramel; Gregg Newschwander; Caralise Hunt; James Smith; Joseph Evans; Julie Huff;

Kristi Rendleman; Melissa Irvin Howell; Taylor Dyleski; Steve Glennon

Subject:

RE: 25-154 HVAC Outage

CLA approves.

From: Ja'Vone Dixon <jed0021@auburn.edu> Sent: Wednesday, July 30, 2025 3:07 PM

To: Gail Gauntt <gauntgd@auburn.edu>; Sheree Wilson <wilsosa@auburn.edu>; Bryan Elmore <elmorbj@auburn.edu>; Jennifer Maddox <jlm0143@auburn.edu>; Chad Vail <cjv0004@auburn.edu>; Brad Garnett <garnecb@auburn.edu>; Adam Crews <crewsar@auburn.edu>; Crystal Gulledge <ceg0003@auburn.edu>; Jared Russell <russej3@auburn.edu>; Rodney Greer <rjg0008@auburn.edu>; Patricia James <pmr0015@auburn.edu>; Lindsey Tramel <lat0025@auburn.edu>; Gregg Newschwander <gen0002@auburn.edu>; Caralise Hunt <huntcar@auburn.edu>; James Smith <jrs0092@auburn.edu>; Joseph Evans <jme0008@auburn.edu>; Julie Huff <hilljul@auburn.edu>; Kristi Rendleman <klr0069@auburn.edu>; Melissa Irvin Howell <howelmi@auburn.edu>; Taylor Dyleski <tcd0007@auburn.edu>; Steve Glennon <glenns1@auburn.edu>

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From:

Gregg Newschwander

Sent:

Wednesday, July 30, 2025 3:08 PM

To:

Ja'Vone Dixon

Subject:

RE: 25-154 HVAC Outage

Approved for Nursing.

g



Gregg Newschwander, PhD Dean and Barbara Witt Professor College of Nursing

From: Ja'Vone Dixon <jed0021@auburn.edu> Sent: Wednesday, July 30, 2025 3:07 PM

To: Gail Gauntt <gauntgd@auburn.edu>; Sheree Wilson <wilsosa@auburn.edu>; Bryan Elmore <elmorbj@auburn.edu>; Jennifer Maddox <jlm0143@auburn.edu>; Chad Vail <cjv0004@auburn.edu>; Brad Garnett <garnecb@auburn.edu>; Adam Crews <crewsar@auburn.edu>; Crystal Gulledge <ceg0003@auburn.edu>; Jared Russell <russej3@auburn.edu>; Rodney Greer <rjg0008@auburn.edu>; Patricia James <pmr0015@auburn.edu>; Lindsey Tramel <lat0025@auburn.edu>; Gregg Newschwander <gen0002@auburn.edu>; Caralise Hunt <huntcar@auburn.edu>; James Smith <jrs0092@auburn.edu>; Joseph Evans <jme0008@auburn.edu>; Julie Huff <hilljul@auburn.edu>; Kristi Rendleman <klr0069@auburn.edu>; Melissa Irvin Howell <howelmi@auburn.edu>; Taylor Dyleski <tcd0007@auburn.edu>; Steve Glennon <glenns1@auburn.edu>

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From:

Julie Huff

Sent:

Wednesday, July 30, 2025 3:09 PM

To:

Ja'Vone Dixon

Subject:

Re: 25-154 HVAC Outage

Approved.

Julie Huff
Asst. Provost, Academic Facilities, Operations & Initiatives
301A Samford Hall
Auburn University, AL 36849-5211
(334) 844-5777
julie@auburn.edu

From: Ja'Vone Dixon <jed0021@auburn.edu>
Date: Wednesday, July 30, 2025 at 3:07 PM

To: Gail Gauntt <gauntgd@auburn.edu>, Sheree Wilson <wilsosa@auburn.edu>, Bryan Elmore <elmorbj@auburn.edu>, Jennifer Maddox <jlm0143@auburn.edu>, Chad Vail <cjv0004@auburn.edu>, Brad Garnett <garnecb@auburn.edu>, Adam Crews <crewsar@auburn.edu>, Crystal Gulledge <ceg0003@auburn.edu>, Jared Russell <russej3@auburn.edu>, Rodney Greer <rjg0008@auburn.edu>, Patricia James <pmr0015@auburn.edu>, Lindsey Tramel <lat0025@auburn.edu>, Gregg Newschwander <gen0002@auburn.edu>, Caralise Hunt <huntcar@auburn.edu>, James Smith <jrs0092@auburn.edu>, Joseph Evans <jme0008@auburn.edu>, Julie Huff <hilljul@auburn.edu>, Kristi Rendleman <klr0069@auburn.edu>, Melissa Irvin Howell <howelmi@auburn.edu>, Taylor Dyleski <tcd0007@auburn.edu>, Steve Glennon <glenns1@auburn.edu>

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From:

Melissa Irvin Howell

Sent:

Wednesday, July 30, 2025 3:10 PM

To:

Ja'Vone Dixon

Subject:

RE: 25-154 HVAC Outage

Approved

Melissa Irvin Howell Director, Melton Student Center 334-844-1306

From: Ja'Vone Dixon <jed0021@auburn.edu> Sent: Wednesday, July 30, 2025 3:07 PM

To: Gail Gauntt <gaunttgd@auburn.edu>; Sheree Wilson <wilsosa@auburn.edu>; Bryan Elmore <elmorbj@auburn.edu>; Jennifer Maddox <jlm0143@auburn.edu>; Chad Vail <cjv0004@auburn.edu>; Brad Garnett <garnecb@auburn.edu>; Adam Crews <crewsar@auburn.edu>; Crystal Gulledge <ceg0003@auburn.edu>; Jared Russell <russej3@auburn.edu>; Rodney Greer <rjg0008@auburn.edu>; Patricia James <pmr0015@auburn.edu>; Lindsey Tramel <lat0025@auburn.edu>; Gregg Newschwander <gen0002@auburn.edu>; Caralise Hunt <huntcar@auburn.edu>; James Smith <jrs0092@auburn.edu>; Joseph Evans <jme0008@auburn.edu>; Julie Huff <hilljul@auburn.edu>; Kristi Rendleman <klr0069@auburn.edu>; Melissa Irvin Howell <howelmi@auburn.edu>; Taylor Dyleski <tcd0007@auburn.edu>; Steve Glennon <glenns1@auburn.edu>

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From:

Taylor Dyleski

Sent:

Wednesday, July 30, 2025 3:46 PM

To:

Ja'Vone Dixon; Gail Gauntt; Sheree Wilson; Bryan Elmore; Jennifer Maddox; Chad Vail; Brad Garnett; Adam Crews; Crystal Gulledge; Jared Russell; Rodney Greer; Patricia James;

Lindsey Tramel; Gregg Newschwander; Caralise Hunt; James Smith; Joseph Evans; Julie

Huff; Kristi Rendleman; Melissa Irvin Howell: Steve Glennon

Subject:

Re: 25-154 HVAC Outage

Approved for SA. Thanks!

Taylor Dyleski

Asst. Director of Student Affairs Operations

Auburn University

255 Heisman Dr, Suite 3231
Auburn, AL 36849 334-844-1307 (office) 334-707-3956 (cell) tcd0007@auburn.edu



From: Ja'Vone Dixon <jed0021@auburn.edu> Date: Wednesday, July 30, 2025 at 3:07 PM

To: Gail Gauntt <gauntgd@auburn.edu>, Sheree Wilson <wilsosa@auburn.edu>, Bryan Elmore <elmorbj@auburn.edu>, Jennifer Maddox <jlm0143@auburn.edu>, Chad Vail <cjv0004@auburn.edu>, Brad Garnett <garnecb@auburn.edu>, Adam Crews <crewsar@auburn.edu>, Crystal Gulledge <ceg0003@auburn.edu>, Jared Russell <russej3@auburn.edu>, Rodney Greer <rjg0008@auburn.edu>, Patricia James <pmr0015@auburn.edu>, Lindsey Tramel <lat0025@auburn.edu>, Gregg Newschwander <gen0002@auburn.edu>, Caralise Hunt <huntcar@auburn.edu>, James Smith <jrs0092@auburn.edu>, Joseph Evans <jme0008@auburn.edu>, Julie Huff <hilljul@auburn.edu>, Kristi Rendleman <klr0069@auburn.edu>, Melissa Irvin Howell <howelmi@auburn.edu>, Taylor Dyleski <tcd0007@auburn.edu>, Steve Glennon <glenns1@auburn.edu>

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From:

Steve Glennon

Sent:

Wednesday, July 30, 2025 4:22 PM

To:

Ja'Vone Dixon

Subject:

RE: 25-154 HVAC Outage

Steve Glennon approves

From: Ja'Vone Dixon <jed0021@auburn.edu> Sent: Wednesday, July 30, 2025 3:07 PM

To: Gail Gauntt <gauntgd@auburn.edu>; Sheree Wilson <wilsosa@auburn.edu>; Bryan Elmore <elmorbj@auburn.edu>; Jennifer Maddox <jlm0143@auburn.edu>; Chad Vail <cjv0004@auburn.edu>; Brad Garnett <garnecb@auburn.edu>; Adam Crews <crewsar@auburn.edu>; Crystal Gulledge <ceg0003@auburn.edu>; Jared Russell <russej3@auburn.edu>; Rodney Greer <rjg0008@auburn.edu>; Patricia James <pmr0015@auburn.edu>; Lindsey Tramel <lat0025@auburn.edu>; Gregg Newschwander <gen0002@auburn.edu>; Caralise Hunt <huntcar@auburn.edu>; James Smith <jrs0092@auburn.edu>; Joseph Evans <jme0008@auburn.edu>; Julie Huff <hilljul@auburn.edu>; Kristi Rendleman <klr0069@auburn.edu>; Melissa Irvin Howell <howelmi@auburn.edu>; Taylor Dyleski <tcd0007@auburn.edu>; Steve Glennon <glenns1@auburn.edu>

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From:

Kristy Campon

Sent:

Thursday, July 31, 2025 3:43 PM

To:

Ja'Vone Dixon; Dee Sneed; Ryan Harris; Elizabeth De Kruif; Jessica Covington; Evan

Hamner

Subject:

Re: 25-154 HVAC Outage

Campus Services Approves

Regards,

Kristy

Kristy Cannon, MBA, MEd, CEFP

Assistant Director, Campus Services Chair, A&P Grievance Committee 1161 W. Samford Ave. Auburn, AL 36849 (334)734-0208



From: Ja'Vone Dixon < jed0021@auburn.edu>

Sent: Thursday, July 31, 2025 3:22 PM

To: Dee Sneed <deesneed@auburn.edu>; Kristy Cannon <kdf0019@auburn.edu>; Ryan Harris <rch0072@auburn.edu>;

Elizabeth De Kruif <erd0023@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>; Evan Hamner

<reh0078@auburn.edu>

Subject: FW: 25-154 HVAC Outage

From: Ja'Vone Dixon

Sent: Wednesday, July 30, 2025 3:07 PM

To: Gail Gauntt <gauntgd@auburn.edu>; Sheree Wilson <wilsosa@auburn.edu>; Bryan Elmore <elmorbj@auburn.edu>; Jennifer Maddox <jlm0143@auburn.edu>; Chad Vail <cjv0004@auburn.edu>; Brad Garnett <garnecb@auburn.edu>; Adam Crews <crewsar@auburn.edu>; Crystal Gulledge <ceg0003@auburn.edu>; Jared Russell <russej3@auburn.edu>; Rodney Greer <rjg0008@auburn.edu>; Patricia James <pmr0015@auburn.edu>; Lindsey Tramel <lat0025@auburn.edu>; Gregg Newschwander <gen0002@auburn.edu>; Caralise Hunt <huntcar@auburn.edu>; James Smith <jrs0092@auburn.edu>; Joseph Evans <jme0008@auburn.edu>; Julie Huff <hilljul@auburn.edu>; Kristi Rendleman <klr0069@auburn.edu>; Melissa Irvin Howell <howelmi@auburn.edu>; Taylor Dyleski <tcd0007@auburn.edu>; Steve Glennon <glenns1@auburn.edu>

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From:

Elizabeth De Kruif

Sent:

Thursday, July 31, 2025 3:50 PM

To:

Kristy Cannon; Ja'Vone Dixon; Dee Sneed; Ryan Harris; Jessica Covington; Evan Hamner

Subject:

Re: 25-154 HVAC Outage

I approve

Get Outlook for iOS

From: Kristy Cannon < kdf0019@auburn.edu> Sent: Thursday, July 31, 2025 3:42:41 PM

To: Ja'Vone Dixon <jed0021@auburn.edu>; Dee Sneed <deesneed@auburn.edu>; Ryan Harris <rch0072@auburn.edu>;

Elizabeth De Kruif <erd0023@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>; Evan Hamner

<reh0078@auburn.edu>

Subject: Re: 25-154 HVAC Outage

Campus Services Approves

Regards, Kristy

Kristy Cannon, MBA, MEd, CEFP

Assistant Director, Campus Services Chair, A&P Grievance Committee 1161 W. Samford Ave. Auburn, AL 36849 (334)734-0208



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Sent: Thursday, July 31, 2025 3:22 PM

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