

Planned Outage and Interruption Request

Work Owner _____ Organization _____ Phone _____

Onsite Contact _____ Phone _____

Project # _____ Customer Request _____ WO Number _____

Select Interruption Type:

Building System Outage or Space Closure (Only if part of a building is out, Check all that apply)		Building Access Control		Elevator		Laboratory Utility		Sanitary Sewer
		Electric Power		Heating Ventilation & A/C (HVAC)		Natural Gas		Domestic Water
		Building Space/Entrances/ Occupant Flow		Telephone/IT		Fumehood		Cooler/Freezer
		Emergency Power (Life Safety Approval required)		Other (Explain below)				
Utility Outage (If entire building is out)		Electric Power		Natural Gas		Sewer from Building		Domestic Water
		Hot Water (Central Plant)		Chilled Water (Central Plant)		Steam (Central Plant)		Other (Explain Below)
Outside Closures		Roadway		Sidewalk		Bike Lane		Waste Receptacle
		Parking Spaces		ADA Facilities		Traffic Signal		Other (Explain below)
Life Safety System Outage (Required any time system or components are taken out of service)		Fire Alarm		Fire Suppression System and/or Fire Pump		Special Hazards Range Hood		Fire Hydrant
		Fire watch required? Yes or No (Determined by Risk Management & Safety and University Engineer)				Note:		
Life Safety Notifications		Annual Fire Alarm Test and Inspection		Fire Suppression System Testing		Fire Alarm System Testing		Fire Alarm System Download
Notifications		Unplanned Outage		Preventative Maintenance		Risk Mgt. & Safety Inspection		Other (Explain below)

Description of Work Activity

Building(s) or Location(s) Affected

Specific Space Affected (Room Numbers)

How are the building clients or University stakeholders affected? What will they notice?

Schedule:

Start Date: _____ **Start Time:** _____ **End Date:** _____ **End Time:** _____

Planned Outage and Interruption Request

Planning Reviews (Per Review Matrix):

Organization	Review Required?	Reviewer	Review Date
Maintenance Zone Manager or Supervisor			
Utility Supervisor			
Others as Needed			

Client Approvals (Per Approval Matrix):

Organizations Affected by Work, Interruption, or Outage			
Client	Building(s)	Key Contact	Approval Date

Facilities Management Approvals (Per the Approval Matrix)

Facilities Management								
Maintenance			Utility and Energy			Design & Construction		
Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date
	Bruce Arnold						Wendy Peacock	
Campus Services/Landscape								
Approval Required?	Approved By:	Date						
	Kristy Cannon							
For Life Safety Systems								
University Engineer			Risk Management and Safety					
Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date			
	Bob Hix			Jessica Covington				
Work Management								
Received By:		Date Received	Time Received		Date Notice Issued		Time Issued	

Work Owner Signature: Tyler Hand Date



FACILITIES MANAGEMENT
CONSTRUCTION MANAGEMENT
FIRE WATCH SIGN-OFF FOR OUTAGES

FIRE WATCH SIGN-OFF SHEET

Project Name: Lowder Hall Lab 024

Date: August 20 - August 22

AU Project #: 23-159

30 Minute Intervals

NAME	TIME WALKED	PHONE	COMMENTS

NAME	TIME WALKED	PHONE	COMMENTS

From: [C Wagoner](#)
To: [Tyler Hand](#); [Bob Hix](#); [Nolan Yon](#); [Jessica Covington](#); [Elizabeth De Kruif](#); [Dee Sneed](#); [Kristy Cannon](#); [Eric Moore](#); [Bruce Arnold](#); [Bart Jones](#); [John Hornbuckle](#); [David Simon](#); [Josh Conradson](#)
Cc: [Terry Whitfield](#); [Bryant Cloud](#)
Subject: Re: 23-159 - Lowder Hall - Rm 024, Renovate Lab - Sprinkler Outage
Date: Monday, August 18, 2025 8:45:27 AM

Zone 4 approves

Burke

Get [Outlook for iOS](#)

From: Tyler Hand <tyler.hand@auburn.edu>
Sent: Monday, August 18, 2025 8:43:38 AM
To: Bob Hix <hixjame@auburn.edu>; Nolan Yon <yonbenj@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>; Elizabeth De Kruif <erd0023@auburn.edu>; Dee Sneed <deesneed@auburn.edu>; Kristy Cannon <kdf0019@auburn.edu>; Eric Moore <jem0028@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>; C Wagoner <cbw0021@auburn.edu>; Bart Jones <jonesba@auburn.edu>; John Hornbuckle <jrh0096@auburn.edu>; David Simon <simonda@auburn.edu>; Josh Conradson <conrajr@auburn.edu>
Cc: Terry Whitfield <terry.brendlesprinkler@gmail.com>; Bryant Cloud <bryant@jalett.com>
Subject: 23-159 - Lowder Hall - Rm 024, Renovate Lab - Sprinkler Outage

All,

See the attached Sprinkler Outage.

Area impacted is the 023, 024 and 025 area per the plan.

Fire watch is included in outage form.

System up by end of each day.

Please let me know of your approval or disapproval of this outage.

Thanks,

Tyler Hand
Project Manager, Construction Management
Auburn University Facilities Management
1161 W Samford Ave, Building One
Auburn University, AL 36849

From: [Bruce Arnold](#)
To: [Tyler Hand](#); [Bob Hix](#); [Nolan Yon](#); [Jessica Covington](#); [Elizabeth De Kruif](#); [Dee Sneed](#); [Kristy Cannon](#); [Eric Moore](#); [C Wagoner](#); [Bart Jones](#); [John Hornbuckle](#); [David Simon](#); [Josh Conradson](#)
Cc: [Terry Whitfield](#); [Bryant Cloud](#)
Subject: RE: 23-159 - Lowder Hall - Rm 024, Renovate Lab - Sprinkler Outage
Date: Monday, August 18, 2025 8:47:24 AM

I approve

Bruce

Gary B. "Bruce" Arnold, CEFP

AU '83

Assistant Director, Maintenance

Facilities Management

Auburn University

Cell: 334-734-3225

Email: gba0004@auburn.edu

1161 West Samford Avenue

Auburn, AL 36849



From: Tyler Hand <tyler.hand@auburn.edu>

Sent: Monday, August 18, 2025 8:44 AM

To: Bob Hix <hixjame@auburn.edu>; Nolan Yon <yonbenj@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>; Elizabeth De Kruif <erd0023@auburn.edu>; Dee Sneed <deesneed@auburn.edu>; Kristy Cannon <kdf0019@auburn.edu>; Eric Moore <jem0028@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>; C Wagoner <cbw0021@auburn.edu>; Bart Jones <jonesba@auburn.edu>; John Hornbuckle <jrh0096@auburn.edu>; David Simon <simonda@auburn.edu>; Josh Conradson <conrajr@auburn.edu>

Cc: Terry Whitfield <terry.brendlesprinkler@gmail.com>; Bryant Cloud <bryant@jalett.com>

Subject: 23-159 - Lowder Hall - Rm 024, Renovate Lab - Sprinkler Outage

All,

See the attached Sprinkler Outage.

Area impacted is the 023, 024 and 025 area per the plan.

From: [Kristy Cannon](#)
To: [Tyler Hand](#); [Bob Hix](#); [Nolan Yon](#); [Jessica Covington](#); [Elizabeth De Kruif](#); [Dee Sneed](#); [Eric Moore](#); [Bruce Arnold](#); [C Wagoner](#); [Bart Jones](#); [John Hornbuckle](#); [David Simon](#); [Josh Conradson](#)
Cc: [Terry Whitfield](#); [Bryant Cloud](#)
Subject: Re: 23-159 - Lowder Hall - Rm 024, Renovate Lab - Sprinkler Outage
Date: Monday, August 18, 2025 8:56:27 AM
Attachments: [image.png](#)

Campus Services Approves

Regards,
Kristy

Kristy Cannon, MBA, MEd, CEFP
Assistant Director, Campus Services
Chair, A&P Grievance Committee
1161 W. Samford Ave.
Auburn, AL 36849
(334)734-0208



From: Tyler Hand <tyler.hand@auburn.edu>
Sent: Monday, August 18, 2025 8:43 AM
To: Bob Hix <hixjame@auburn.edu>; Nolan Yon <yonbenj@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>; Elizabeth De Kruif <erd0023@auburn.edu>; Dee Sneed <deesneed@auburn.edu>; Kristy Cannon <kdf0019@auburn.edu>; Eric Moore <jem0028@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>; C Wagoner <cbw0021@auburn.edu>; Bart Jones <jonesba@auburn.edu>; John Hornbuckle <jrh0096@auburn.edu>; David Simon <simonda@auburn.edu>; Josh Conradson <conrajr@auburn.edu>
Cc: Terry Whitfield <terry.brendlesprinkler@gmail.com>; Bryant Cloud <bryant@jalett.com>
Subject: 23-159 - Lowder Hall - Rm 024, Renovate Lab - Sprinkler Outage

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Please let me know of your approval or disapproval of this outage.

Thanks,

Tyler Hand

Project Manager, Construction Management

Auburn University Facilities Management

1161 W Samford Ave, Building One

Auburn University, AL 36849

C: 334-703-2517 | tyler.hand@auburn.edu

From: [Bob Hix](#)
To: [Tyler Hand](#); [Nolan Yon](#); [Jessica Covington](#); [Elizabeth De Kruif](#); [Dee Sneed](#); [Kristy Cannon](#); [Eric Moore](#); [Bruce Arnold](#); [C Wagoner](#); [Bart Jones](#); [John Hornbuckle](#); [David Simon](#); [Josh Conradson](#)
Cc: [Terry Whitfield](#); [Bryant Cloud](#)
Subject: RE: 23-159 - Lowder Hall - Rm 024, Renovate Lab - Sprinkler Outage
Date: Monday, August 18, 2025 12:45:20 PM

Approved

Bob Hix, P.E.

C: 334-740-8247 | bobhix@auburn.edu

From: Tyler Hand <tyler.hand@auburn.edu>

Sent: Monday, August 18, 2025 8:44 AM

To: Bob Hix <hixjame@auburn.edu>; Nolan Yon <yonbenj@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>; Elizabeth De Kruif <erd0023@auburn.edu>; Dee Sneed <deesneed@auburn.edu>; Kristy Cannon <kdf0019@auburn.edu>; Eric Moore <jem0028@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>; C Wagoner <cbw0021@auburn.edu>; Bart Jones <jonesba@auburn.edu>; John Hornbuckle <jrh0096@auburn.edu>; David Simon <simonda@auburn.edu>; Josh Conradson <conrajr@auburn.edu>

Cc: Terry Whitfield <terry.brendlesprinkler@gmail.com>; Bryant Cloud <bryant@jalett.com>

Subject: 23-159 - Lowder Hall - Rm 024, Renovate Lab - Sprinkler Outage

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Please let me know of your approval or disapproval of this outage.

Thanks,

Tyler Hand

Project Manager, Construction Management

Auburn University Facilities Management

1161 W Samford Ave, Building One

Auburn University, AL 36849

C: 334-703-2517 | tyler.hand@auburn.edu

From: [John Hornbuckle](#)
To: [Tyler Hand](#)
Cc: [David Simon](#)
Subject: Re: 23-159 - Lowder Hall - Rm 024, Renovate Lab - Sprinkler Outage
Date: Monday, August 18, 2025 12:03:56 PM
Attachments: [img-a6ed8afc-e8b4-4e62-8c16-46fbb2dba0fc\[54\]](#)
[img-fb6fbc9f-a888-4933-ad0d-7843fcb1ced7\[93\]](#)
[img-71aee111-8ce0-4a22-bd83-062cc6f8be77\[62\]](#)
[img-5473d0bc-4882-4356-be4e-e6739e2e8c63\[22\]](#)

Approved!



John Hornbuckle, MS-MIS, PMP
Chief Information and Operating Officer
Harbert College of Business
harbert.auburn.edu



From: Tyler Hand <tyler.hand@auburn.edu>
Date: Monday, August 18, 2025 at 8:43 AM
To: Bob Hix <hixjame@auburn.edu>, Nolan Yon <yonbenj@auburn.edu>, Jessica Covington <jlc0105@auburn.edu>, Elizabeth De Kruif <erd0023@auburn.edu>, Dee Sneed <deesneed@auburn.edu>, Kristy Cannon <kdf0019@auburn.edu>, Eric Moore <jem0028@auburn.edu>, Bruce Arnold <gba0004@auburn.edu>, C Wagoner <cbw0021@auburn.edu>, Bart Jones <jonesba@auburn.edu>, John Hornbuckle <jrh0096@auburn.edu>, David Simon <simonda@auburn.edu>, Josh Conradson <conrajr@auburn.edu>
Cc: Terry Whitfield <terry.brendlesprinkler@gmail.com>, Bryant Cloud <bryant@jalett.com>
Subject: 23-159 - Lowder Hall - Rm 024, Renovate Lab - Sprinkler Outage

All,

See the attached Sprinkler Outage.

Area impacted is the 023, 024 and 025 area per the plan.

Fire watch is included in outage form.

From: [Jessica Covington](#)
To: [Tyler Hand](#); [Bob Hix](#); [Nolan Yon](#); [Elizabeth De Kruif](#); [Dee Sneed](#); [Kristy Cannon](#); [Eric Moore](#); [Bruce Arnold](#); [C Wagoner](#); [Bart Jones](#); [John Hornbuckle](#); [David Simon](#); [Josh Conradson](#)
Cc: [Terry Whitfield](#); [Bryant Cloud](#)
Subject: RE: 23-159 - Lowder Hall - Rm 024, Renovate Lab - Sprinkler Outage
Date: Monday, August 18, 2025 1:18:02 PM
Attachments: [image001.png](#)

Hi Tyler,
I approve.

Thank you,



Jessica L. Covington, CSP
Safety and Health Program Manager

Risk Management and Safety
1161 W. Samford Ave., Bldg. 9 | Auburn, AL 36849
(C) 334-734-1715

From: Tyler Hand <tyler.hand@auburn.edu>
Sent: Monday, August 18, 2025 8:44 AM
To: Bob Hix <hixjame@auburn.edu>; Nolan Yon <yonbenj@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>; Elizabeth De Kruif <erd0023@auburn.edu>; Dee Sneed <deesneed@auburn.edu>; Kristy Cannon <kdf0019@auburn.edu>; Eric Moore <jem0028@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>; C Wagoner <cbw0021@auburn.edu>; Bart Jones <jonesba@auburn.edu>; John Hornbuckle <jrh0096@auburn.edu>; David Simon <simonda@auburn.edu>; Josh Conradson <conrajr@auburn.edu>
Cc: Terry Whitfield <terry.brendlesprinkler@gmail.com>; Bryant Cloud <bryant@jalett.com>
Subject: 23-159 - Lowder Hall - Rm 024, Renovate Lab - Sprinkler Outage

All,

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Area impacted is the 023, 024 and 025 area per the plan.

Fire watch is included in outage form.

From: [Wendy Peacock](#)
To: [Tyler Hand](#)
Subject: Re: 23-159 - Lowder Hall - Rm 024, Renovate Lab - Sprinkler Outage
Date: Monday, August 18, 2025 2:22:12 PM
Attachments: [image001.png](#)

Approved

Wendy Peacock, MBC, PMP
Director - Construction Management
Auburn University Facilities Management
1161 W Samford Ave, Auburn University, AL 36849
334-734-0158 | wpeacock@auburn.edu

From: Tyler Hand <tyler.hand@auburn.edu>
Sent: Monday, August 18, 2025 2:13:06 PM
To: Wendy Peacock <wkp0003@auburn.edu>
Subject: FW: 23-159 - Lowder Hall - Rm 024, Renovate Lab - Sprinkler Outage

Wendy,

See the attached approved.

Thanks,

Tyler Hand
Project Manager, Construction Management
Auburn University Facilities Management
1161 W Samford Ave, Building One
Auburn University, AL 36849
C: 334-703-2517 | tyler.hand@auburn.edu

From: Jessica Covington <jlc0105@auburn.edu>
Sent: Monday, August 18, 2025 1:18 PM
To: Tyler Hand <tyler.hand@auburn.edu>; Bob Hix <hixjame@auburn.edu>; Nolan Yon <yonbenj@auburn.edu>; Elizabeth De Kruif <erd0023@auburn.edu>; Dee Sneed <deesneed@auburn.edu>; Kristy Cannon <kdf0019@auburn.edu>; Eric Moore <jem0028@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>; C Wagoner <cbw0021@auburn.edu>; Bart Jones <jonesba@auburn.edu>; John Hornbuckle <jrh0096@auburn.edu>; David Simon <simonda@auburn.edu>; Josh Conradson <conrajr@auburn.edu>
Cc: Terry Whitfield <terry.brendlesprinkler@gmail.com>; Bryant Cloud <bryant@jalett.com>
Subject: RE: 23-159 - Lowder Hall - Rm 024, Renovate Lab - Sprinkler Outage

Hi Tyler,
I approve.