Planned Outage and Interruption Request

Work Owner _____ Organization _____ Phone _____

Onsite Contact	:Phone	·					
Project #	Custon	ner Request	WO Number	WO Number			
Select Interruption Type:							
	Building Access Control	Elevator	Laboratory Utility	Sanitary Sewer			
Building System Outage or Space Closure	Electric Power	Heating Ventilat A/C (HV	ion & Natural Gas	Domestic Water			
(Only if part of a building is out, Check all that apply)	Building Space/Entrances/ Occupant Flow	Telepho	ne/IT Fumehood	Cooler/Freezer			
- 3-, 3.155. dii dide dppi))	Emergency Power (Life Safety Approval required	Other d) (Explain	below)				
Utility Outage	Electric Power	Natural	Gas Sewer from Building	Domestic Water			
(If entire building is out)	Hot Water (Central Plant)	Chilled \((Central I	Water Steam	Other (Explain Below)			
	Roadway	Sidewall	k Bike Lane	Waste Receptacle			
Outside Closures	Parking Spaces	ADA Fac	ilities Traffic Signal	Other (Explain below)			
Life Safety System Outage (Required any time system	Fire Alarm	Fire Suppres System : Fire Pun	and/or Range Hood	Fire Hydrant			
or components are taken out of service)	Fire watch required? You (Determined by Risk Manage Engineer)		Note:				
Life Safety Notifications	Annual Fire Alarm Test an Inspection	d Fire Suppres System	System Lesting	Fire Alarm System Download			
Notifications	Unplanned Outage	Prevent Mainter		Other (Explain below)			
Description of Work Activity							
Building(s) or Location(s) Affected							
pecific Space Affected (Room Numbers)							
low are the building clients or University stakeholders affected? What will they notice?							
chedule: Start Date:Start Time:End Date:End Time:							

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Planned Outage and Interruption Request

Planning Reviews (Per Review Matrix):

Organization	Review Required?	Reviewer	Review Date
Maintenance Zone Manager or Supervisor			
Utility Supervisor			
Others as Needed			

Client Approvals (Per Approval Matrix):

Organizations Affected by Work, Interruption, or Outage					
Client	Building(s)	Key Contact	Approval Date		

Facilities Management Approvals (Per the Approval Matrix)

Facilities Management									
Maintenance		Utility and Energy			Design & Construction				
Approval Required?	Approved By:	Date	Appro Require	ed?	Approved By:		Approval Required?	Approved By:	Date
	McClure			ĸ	en, Ryan, Ro	D		Spurlin //	
Campus	Services/Land	lscape							
Approval Required?	Approved By:	Date							
	Ryan Harris								
			F	or Life	Safety Syste	ems			
University Engineer			Risk Management and Safety						
Approval Required?	Approved By:	Date	Approval Required?		Approved By:	Date			
				•					
	Work Management								
Received By: Date		Date I	Received Time Received		Date Notice Issued		Time Issued		

Work Owner Signature:	0	() D	ate
_	X	2 =	

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Outages						
Outage	#	Building	Location	Bypass	Notes	
25	282	President's Mansion	In Vault Near Samford	Yes	8/20/2025 1:00 - 2:00	
26	283	President's Mansion	In Vault Near Samford	Yes	8/20/2025 2:00 - 3:00	
27	376	Presidents Mansion	In Vault	No	8/20/2025 3:00 - 4:00	
	Y					

From: Ryan Harris

To: George Reese; Bruce Arnold; Scott McClure

Subject: Re: 24-426 outage request

Date: Friday, August 15, 2025 2:39:18 PM

Approved

From: George Reese <reesegp@auburn.edu>

Sent: Friday, August 15, 2025 1:57 PM

To: Bruce Arnold <gba0004@auburn.edu>; Scott McClure <mccluws@auburn.edu>; Ryan Harris

<rch0072@auburn.edu>

Subject: 24-426 outage request

Please review attached outage request.

Thanks

George "Buster" Reese, P.E.

Civil Engineer VI, Planning, Design, & Construction

Auburn University Facilities Management

1161 W Samford Ave, Auburn University, AL 36849

C: 334-703-7212 | reesegp@auburn.edu

From: Bruce Arnold

To: George Reese; Scott McClure; Ryan Harris

Subject: RE: 24-426 outage request

Date: Monday, August 18, 2025 4:40:48 PM

I approve

Bruce

Gary B. "Bruce" Arnold, CEFP

AU '83

Assistant Director, Maintenance

Facilities Management

Auburn University

Cell: 334-734-3225

Email: <u>gba0004@auburn.edu</u> 1161 West Samford Avenue

Auburn, AL 36849

OUR CORE VALUES.



From: George Reese <reesegp@auburn.edu>

Sent: Friday, August 15, 2025 1:57 PM

To: Bruce Arnold <gba0004@auburn.edu>; Scott McClure <mccluws@auburn.edu>; Ryan Harris

Scott McClure via phone

8/19/2025

<rch0072@auburn.edu>

Subject: 24-426 outage request

Please review attached outage request.

Thanks

George "Buster" Reese, P.E.

Civil Engineer VI, Planning, Design, & Construction

Auburn University Facilities Management

1161 W Samford Ave, Auburn University, AL 36849

C: 334-703-7212 | reesegp@auburn.edu

From: Ken Martin
To: George Reese

Cc: Rob Engle; Ryan Landry

Subject: RE: 24-42\6

Date: Tuesday, August 19, 2025 8:02:50 AM

Approved



Ken Martin P.E., C.E.M.

Director, Client Relations Facilities Management 334.740.2088

From: George Reese <reesegp@auburn.edu>
Sent: Tuesday, August 19, 2025 8:00 AM
To: Ken Martin <martikj@auburn.edu>

Subject: FW: 24-42\6

Please see attached outage request

Thanks

George "Buster" Reese, P.E.

Civil Engineer VI, Planning, Design, & Construction

Auburn University Facilities Management

1161 W Samford Ave, Auburn University, AL 36849

C: 334-703-7212 | reesegp@auburn.edu

From: Andrew Spurlin < jas0250@auburn.edu>

Sent: Tuesday, August 19, 2025 7:49 AM **To:** George Reese < reesegp@auburn.edu>

Subject: RE: 24-42\6

Pulled the website, for a whole-building utility outage for the President's House, you still need Utility Management approval, as well as the key contact for that building, Susan Nesmith. I've added those contacts to the sheet.

Shoot them a quick email or give them a call, definitely want those added before you formally submit, if at all possible.

From: George Reese <<u>reesegp@auburn.edu</u>>
Sent: Tuesday, August 19, 2025 7:41 AM
To: Andrew Spurlin <<u>jas0250@auburn.edu</u>>

Subject: 24-42\6

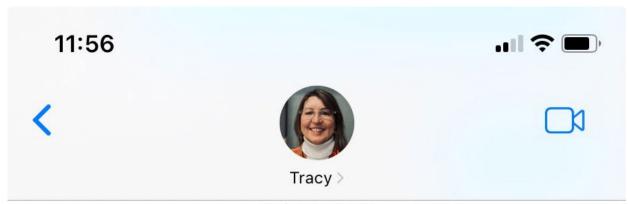
 From:
 Bruce Arnold

 To:
 George Reese

 Subject:
 Screenshot 2025-08-19 at 11.56.20 AM

 Date:
 Tuesday, August 19, 2025 11:57:21 AM

Here is a screen shot of her approval.

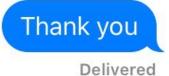


Today 9:01 AM

Ms Roberts, another item. We need to perform backflow testing on the water system. We are planning for that Wednesday afternoon from 2pm-4pm. It should only have minor impact on the house to possibly have water off for about 30 minutes in that time. Is that acceptable to you?

Today 11:55 AM

That is fine.





iMessage

