

## Planned Outage and Interruption Request

Work Owner \_\_\_\_\_ Organization \_\_\_\_\_ Phone \_\_\_\_\_

Onsite Contact \_\_\_\_\_ Phone \_\_\_\_\_

Project # \_\_\_\_\_ Customer Request \_\_\_\_\_ WO Number \_\_\_\_\_

### Select Interruption Type:

<b>Building System Outage or Space Closure</b> (Only if part of a building is out, Check all that apply)	<input type="checkbox"/>	Building Access Control	<input type="checkbox"/>	Elevator	<input type="checkbox"/>	Laboratory Utility	<input type="checkbox"/>	Sanitary Sewer
	<input type="checkbox"/>	Electric Power	<input type="checkbox"/>	Heating Ventilation & A/C (HVAC)	<input type="checkbox"/>	Natural Gas	<input type="checkbox"/>	Domestic Water
	<input type="checkbox"/>	Building Space/Entrances/ Occupant Flow	<input type="checkbox"/>	Telephone/IT	<input type="checkbox"/>	Fumehood	<input type="checkbox"/>	Cooler/Freezer
	<input type="checkbox"/>	Emergency Power (Life Safety Approval required)	<input type="checkbox"/>	Other (Explain below)	<input checked="" type="checkbox"/>	Chilled Water	<input type="checkbox"/>	
<b>Utility Outage</b> (If entire building is out)	<input type="checkbox"/>	Electric Power	<input type="checkbox"/>	Natural Gas	<input type="checkbox"/>	Sewer from Building	<input type="checkbox"/>	Domestic Water
	<input type="checkbox"/>	Hot Water (Central Plant)	<input type="checkbox"/>	Chilled Water (Central Plant)	<input type="checkbox"/>	Steam (Central Plant)	<input type="checkbox"/>	Other (Explain Below)
<b>Outside Closures</b>	<input type="checkbox"/>	Roadway	<input type="checkbox"/>	Sidewalk	<input type="checkbox"/>	Bike Lane	<input type="checkbox"/>	Waste Receptacle
	<input type="checkbox"/>	Parking Spaces	<input type="checkbox"/>	ADA Facilities	<input type="checkbox"/>	Traffic Signal	<input type="checkbox"/>	Other (Explain below)
<b>Life Safety System Outage</b> (Required any time system or components are taken out of service)	<input type="checkbox"/>	Fire Alarm	<input type="checkbox"/>	Fire Suppression System and/or Fire Pump	<input type="checkbox"/>	Special Hazards Range Hood	<input type="checkbox"/>	Fire Hydrant
	<input type="checkbox"/>	Fire watch required? Yes or No (Determined by Risk Management & Safety and University Engineer)			Note:			
<b>Life Safety Notifications</b>	<input type="checkbox"/>	Annual Fire Alarm Test and Inspection	<input type="checkbox"/>	Fire Suppression System Testing	<input type="checkbox"/>	Fire Alarm System Testing	<input type="checkbox"/>	Fire Alarm System Download
<b>Notifications</b>	<input type="checkbox"/>	Unplanned Outage	<input type="checkbox"/>	Preventative Maintenance	<input type="checkbox"/>	Risk Mgt. & Safety Inspection	<input type="checkbox"/>	Other (Explain below)

**Description of Work Activity**

**Building(s) or Location(s) Affected**

**Specific Space Affected (Room Numbers)**

**How are the building clients or University stakeholders affected? What will they notice?**

**Schedule:**

**Start Date:** \_\_\_\_\_ **Start Time:** \_\_\_\_\_ **End Date:** \_\_\_\_\_ **End Time:** \_\_\_\_\_

## Planned Outage and Interruption Request

### Planning Reviews (Per Review Matrix):

Organization	Review Required?	Reviewer	Review Date
Maintenance Zone Manager or Supervisor			
Utility Supervisor			
Others as Needed			

### Client Approvals (Per Approval Matrix):

Organizations Affected by Work, Interruption, or Outage			
Client	Building(s)	Key Contact	Approval Date

### Facilities Management Approvals (Per the Approval Matrix)

Facilities Management								
Maintenance			Utility and Energy			Design & Construction		
Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date
	Scott McClure			Rob Engle				
Campus Services/Landscape								
Approval Required?	Approved By:	Date						
For Life Safety Systems								
University Engineer			Risk Management and Safety					
Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date			
Work Management								
	Received By:	Date Received	Time Received	Date Notice Issued	Time Issued			

Work Owner Signature: Kelly O'Neal-Young Date \_\_\_\_\_



Facilities Management  
 1161 West Sanford Avenue  
 Auburn University, AL 36849  
 Phone: (334) 844-4810  
 Fax: (334) 844-9458  
 Safety is our first priority.  
 Think Safety. Act Safely.

Revision	Date
ASI 013	4.3.2020
ASI 015 - Unit Heaters	04.20.2020
ASI 013.1	05.14.2020



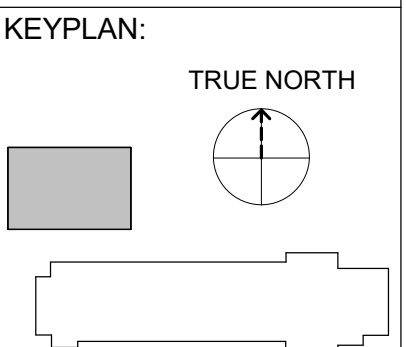
**PERKINS + WILL**

1515 PEACHTREE ST NE  
 ATLANTA, GA 30309  
 404.873.2300  
 404.802.2523  
 WWW.PERKINS+WILL.COM

800 RFP  
 NEWCOMB & BOYD  
 303 PEACHTREE CENTER AVENUE, NE  
 SUITE 525 ATLANTA, GA 30303

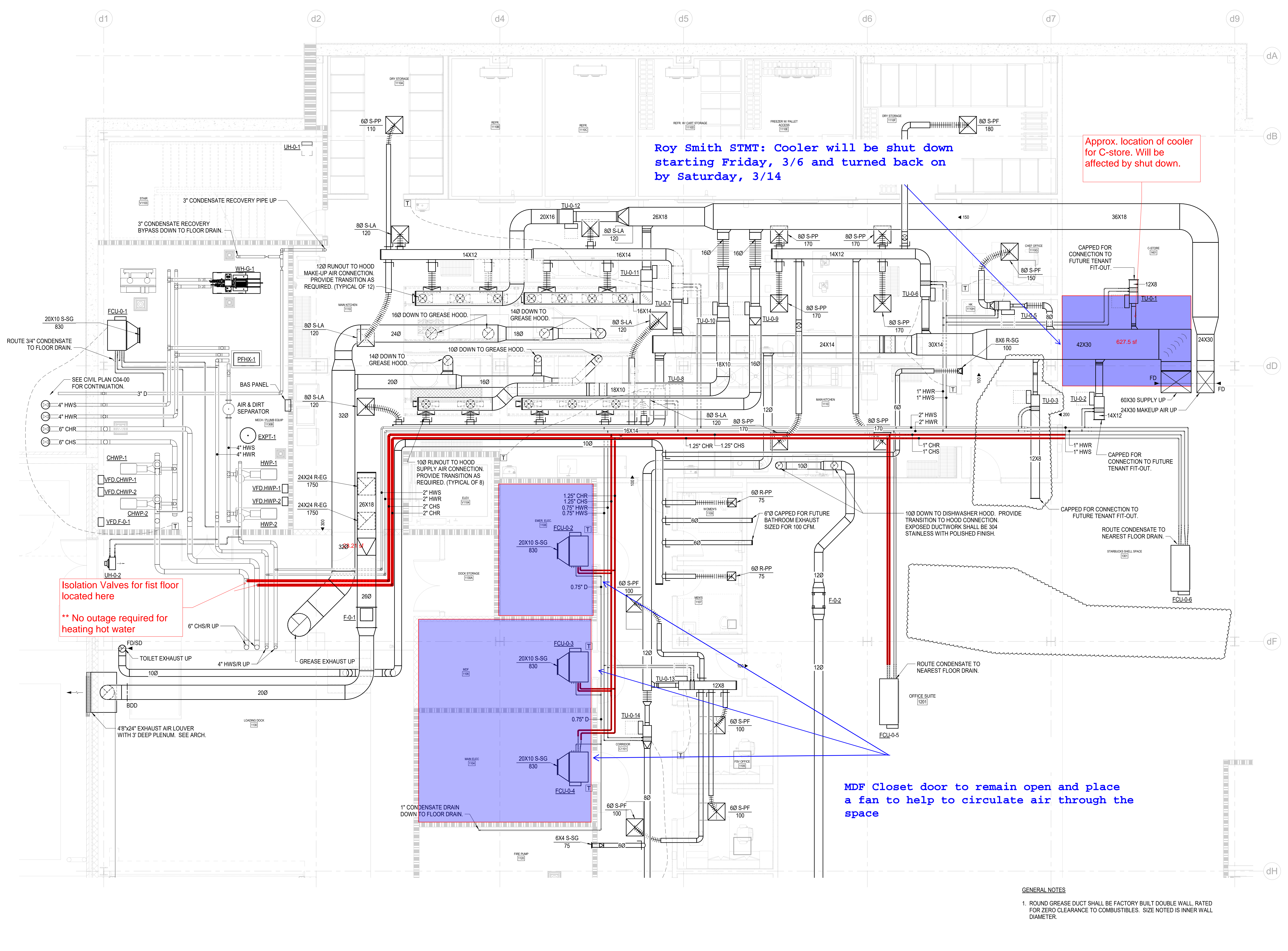
**Auburn University**  
**Phase II - Central Dining Facility**  
 AU: 17-049 PERKINS+WILL: 801407.000  
**FINAL SUBMITTAL**

SHEET TITLE:  
**HVAC DUCTWORK AND PIPING GROUND LEVEL - ENLARGED PLAN**



DRAWN BY:  
 CHECKED BY:  
 DATE:  
 FILE NUMBER:  
 PROJECT NUMBER:  
 SHEET NUMBER:

**M21-00**



Roy Smith STMT: Cooler will be shut down starting Friday, 3/6 and turned back on by Saturday, 3/14

Approx. location of cooler for C-store. Will be affected by shut down.

Isolation Valves for first floor located here  
 \*\* No outage required for heating hot water

MDF Closet door to remain open and place a fan to help to circulate air through the space

GENERAL NOTES  
 1. ROUND GREASE DUCT SHALL BE FACTORY BUILT DOUBLE WALL, RATED FOR ZERO CLEARANCE TO COMBUSTIBLES. SIZE NOTED IS INNER WALL DIAMETER.

1 HVAC DUCTWORK AND PIPING ENLARGED PLAN - GROUND LEVEL  
 1/4" = 1'-0"

## Kelly O'Neal-Young

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**From:** Scott McClure  
**Sent:** Thursday, March 5, 2026 4:13 PM  
**To:** James Smith; Kelly O'Neal-Young; Josh Conradson; Travis Tally; Nicholas Blair; Eric Moore; Ryan Landry; Rob Engle  
**Subject:** RE: 25-095 - Central Mini Dining - Partial Chill Water Outage and Interruption Form.pdf

I approve for maintenance

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Best Regards,  
Scott McClure, PE, CEM  
Maintenance Engineer, Maintenance  
Auburn University Facilities Management  
[mccluws@auburn.edu](mailto:mccluws@auburn.edu)  
Cell: 404-966-5654

---

**From:** James Smith <[jrs0092@auburn.edu](mailto:jrs0092@auburn.edu)>  
**Sent:** Thursday, March 5, 2026 4:04 PM  
**To:** Kelly O'Neal-Young <[onealke@auburn.edu](mailto:onealke@auburn.edu)>; Josh Conradson <[conrajr@auburn.edu](mailto:conrajr@auburn.edu)>; Travis Tally <[tallytp@auburn.edu](mailto:tallytp@auburn.edu)>; Scott McClure <[mccluws@auburn.edu](mailto:mccluws@auburn.edu)>; Nicholas Blair <[nab0019@auburn.edu](mailto:nab0019@auburn.edu)>; Eric Moore <[jem0028@auburn.edu](mailto:jem0028@auburn.edu)>; Ryan Landry <[rcl0007@auburn.edu](mailto:rcl0007@auburn.edu)>; Rob Engle <[englerc@auburn.edu](mailto:englerc@auburn.edu)>  
**Subject:** Re: 25-095 - Central Mini Dining - Partial Chill Water Outage and Interruption Form.pdf

Kelly  
Property Management and Campus Dining approve this outage.

James Smith  
Director  
Property Management  
<http://studentaffairs.auburn.edu/wp-content/uploads/2019/01/line-2-e1549034398667.png>  
Auburn University  
909 Shug Jordan Pkwy. • Auburn, AL 36849  
334-844-4477 (office) 334-734-1546 (cell)  
[JRS0092@Auburn.edu](mailto:JRS0092@Auburn.edu)  
<https://cws.auburn.edu/auxiliary/propertymgt/>  
Student Affairs Logo

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**From:** Kelly O'Neal-Young <[onealke@auburn.edu](mailto:onealke@auburn.edu)>  
**Sent:** Thursday, March 5, 2026 2:09:59 PM  
**To:** Josh Conradson <[conrajr@auburn.edu](mailto:conrajr@auburn.edu)>; Travis Tally <[tallytp@auburn.edu](mailto:tallytp@auburn.edu)>; Scott McClure <[mccluws@auburn.edu](mailto:mccluws@auburn.edu)>; Nicholas Blair <[nab0019@auburn.edu](mailto:nab0019@auburn.edu)>; Eric Moore <[jem0028@auburn.edu](mailto:jem0028@auburn.edu)>; Ryan Landry <[rcl0007@auburn.edu](mailto:rcl0007@auburn.edu)>; Rob Engle <[englerc@auburn.edu](mailto:englerc@auburn.edu)>; James Smith <[jrs0092@auburn.edu](mailto:jrs0092@auburn.edu)>  
**Subject:** 25-095 - Central Mini Dining - Partial Chill Water Outage and Interruption Form.pdf

All,

## Kelly O'Neal-Young

---

**From:** James Smith  
**Sent:** Thursday, March 5, 2026 4:04 PM  
**To:** Kelly O'Neal-Young; Josh Conradson; Travis Tally; Scott McClure; Nicholas Blair; Eric Moore; Ryan Landry; Rob Engle  
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James Smith  
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Auburn University  
909 Shug Jordan Pkwy. • Auburn, AL 36849  
334-844-4477 (office) 334-734-1546 (cell)  
JRS0092@Auburn.edu  
<https://cws.auburn.edu/auxiliary/propertygmt/>  
Student Affairs Logo

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**From:** Kelly O'Neal-Young <onealke@auburn.edu>  
**Sent:** Thursday, March 5, 2026 2:09:59 PM  
**To:** Josh Conradson <conrajr@auburn.edu>; Travis Tally <tallytp@auburn.edu>; Scott McClure <mccluws@auburn.edu>; Nicholas Blair <nab0019@auburn.edu>; Eric Moore <jem0028@auburn.edu>; Ryan Landry <rcl0007@auburn.edu>; Rob Engle <englerc@auburn.edu>; James Smith <jrs0092@auburn.edu>  
**Subject:** 25-095 - Central Mini Dining - Partial Chill Water Outage and Interruption Form.pdf

All,

Please see attached requested Partial Chill Water Outage Request form for your review and approval.

Thank You,

## Kelly O'Neal-Young

*Project Manager – Design and Construction Management*

**Auburn University Facilities Management**

[1161 W Samford Ave, Auburn University, AL 36849](#)

C: [770-318-8277](tel:770-318-8277) | [onealke@auburn.edu](mailto:onealke@auburn.edu)

## Kelly O'Neal-Young

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**From:** Rob Engle  
**Sent:** Thursday, March 5, 2026 4:47 PM  
**To:** Kelly O'Neal-Young; Josh Conradson; Travis Tally; Scott McClure; Nicholas Blair; Eric Moore; Ryan Landry; James Smith  
**Subject:** Re: 25-095 - Central Mini Dining - Partial Chill Water Outage and Interruption Form.pdf

Kelly,

Approved for U&E

It looks like the isolation is in the building, let us know if you need anything from Plant Ops.

Rob Engle

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**From:** Kelly O'Neal-Young <onealke@auburn.edu>  
**Sent:** Thursday, March 5, 2026 2:09 PM  
**To:** Josh Conradson <conrajr@auburn.edu>; Travis Tally <tallytp@auburn.edu>; Scott McClure <mccluws@auburn.edu>; Nicholas Blair <nab0019@auburn.edu>; Eric Moore <jem0028@auburn.edu>; Ryan Landry <rcl0007@auburn.edu>; Rob Engle <englerc@auburn.edu>; James Smith <jrs0092@auburn.edu>  
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All,

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Thank You,

### **Kelly O'Neal-Young**

*Project Manager – Design and Construction Management*

**Auburn University Facilities Management**

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