

## Kenneth Howard

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**From:** Kenneth Howard  
**Sent:** Thursday, November 19, 2020 11:34 AM  
**To:** Michael Brackin; Julie Huff; Eric Moore; Perry Wood; Fred Buchanan  
**Cc:** Jeffrey Gullledge; Donna Giles  
**Subject:** FW: Message from "RNP002673AA53E3"  
**Attachments:** 20201118115701412.pdf

Michael Brackin, Julie Huff,

We have changed the start time for the outage at Dudley Commons Library to 7:00PM on December 2nd. The elevator will be locked out and shutdown at 7:00PM by the elevator technician. The elevator will be unlocked in the morning by the elevator technician as soon as they arrive that morning. The Air Handler unit will be started back up that night as soon as they complete the repairs. Let me know if this will be a problem.

Thanks,  
Kenny Howard  
Supervisor, Preventive Maintenance

-----Original Message-----

From: ricoh-copier@auburn.edu <ricoh-copier@auburn.edu>  
Sent: Wednesday, November 18, 2020 11:57 AM  
To: Donna Giles <dkg0003@auburn.edu>; Kenneth Howard <kph0008@auburn.edu>; Jeffrey Gullledge <gullejc@auburn.edu>  
Subject: Message from "RNP002673AA53E3"

This E-mail was sent from "RNP002673AA53E3" (MP C4503).

Scan Date: 11.18.2020 11:57:01 (-0600)  
Queries to: ricoh-copier@auburn.edu