



Administrative and Professional Assembly Meeting

February 1, 2012

3 p.m.

2222/2223 AU Student Center

MINUTES

I. Call to Order – 3:01 pm

II. Guest Speaker – President Jay Gogue

President Gogue gave a brief state-of-the-university update: Nine names were sent to the Governor for the Trustee Selection process; preparation work is underway on the 2013 SACS reaccreditation (reaffirmation) review; the Toomer's Oak committee has presented three options for the rolling tradition; and AU administrators continue to monitor the Education Budget and Alabama Legislature. He answered questions from the audience on a variety of topics, including: University enrollment; distance education; tuition increase; University stakeholder groups; Campus police; a smoke-free campus initiative; and University Provost search.

III. Roll Call

Present: David Benjamin, Elizabeth Bowersock, Susan Canaan, Phillip Coxwell, Bryan Elmore, Deb Enebak, Ashley Hamberlin, David Hennessey, Tammy Hollis, Seth Humphrey, Timothy Jones, Wiebke Kuhn, Jamie Mantooth, Janet McCoy, Marcalyn Price, Jay Skipworth (substitute Nancy Bernard), Denise Smith, Victoria Tate and Vic Walker.

Absent: Bill Cameron, Jane Hoehaver Farr, Kathy Harmon, Chuck Hunt and David Mines.

IV. Approval of Minutes – December 7, 2011 -- approved

V. Guest Speakers

Tammy Hollis, Healthy Tigers Update

Tammy Hollis reminded everyone that 2013 screening process is underway; spouse, if covered on insurance, must also be screened. Deadline of accepting health care provider forms will be last day of work day in December – deadline will be firm. Also, HT is working with IT/banner to notify employees through Banner. Clinics planned for each month – willing to offer off campus screenings (20 people needed).

Chance Corbett, Emergency Training

Chance Corbett promoted emergency training to campus and provide better communication/info to employees/students. His office received a emergency management grant to develop a training course for employees/students; the four-hour course is on A-Train (EM300); and covers emergency preparedness; what to do if a violent person comes on campus; and how we respond to life threatening incident. He played a video titled: A.L.I.C.E. -- Alert, Lockdown, Inform, Counter (take action), and Evacuate.

VI. Comments from the Chair

Seth Humphrey reported that last meeting's discussion on University social media policy is on hold; he is working to garner support from AU deans and other administrators for a University Childcare facility; and thanked Jamie Mantooth for his service to the Assembly.

VII. Executive Committee Report

David Hennessey reported the Executive Committee met once to discuss new Assembly meeting dates due to Constitutional changes; and discussed vacancies on University committees.

VIII. New Business

Seth Humphrey reminded Assembly members with the Constitutional change, additional meeting dates are as follows: the March 21 moved to April 4; and May 9.

IX. Open Forum – no questions or comments from the audience.

X. Next Meeting – April 4, 2012, 3 p.m., in the OIT Building (103 Lem Morrison Dr.)

XI. Adjourn – 3:56 p.m.