



Administrative and Professional Assembly Meeting

September 12, 2012

3 p.m.

OIT Building, first floor presentation room

MINUTES

I. Call to Order – 3:02 pm

II. Roll Call

Present: David Benjamin, Elizabeth Bowersock, Bryan Elmore, Courtney Gage, Ashley Hamberlin, Shannon Bryant-Hankes, Kathy Harmon, Tammy Hollis, Seth Humphrey, Chuck Hunt, Timothy Jones, Wiebke Kuhn, Robert Kulick, Lisa Martin, Janet McCoy, Cathy Pate, Vic Walker and Meaghan Weir.

Absent: Susan Canaan, Phillip Coxwell, Deb Enebak, Jane Hoehaver Farr, Marcalyn Price, and Denise Smith.

III. Approval of Minutes – May 9, 2012, approved

IV. Guest Speakers

Jim Wohl, University Ombuds Officer

Jim Wohl gave an update on visitor data to his office, established in 2008 for University employees and expanded in 2011 to include students. The standards of practice are: confidential; independent; neutral/impartial; and informal.

In 2011-12, there were a total of 4,610 contacts from the following groups: 31% staff, 26% faculty and 43% Administrative and Professional employees. Of that number 72% received individual consultation, 34.9% received a referral to policy or campus unit; 14.7% had a unit consultation/mediation; 7.8% received followed up by an inquiry to a campus office; 0.6% had a procedure or problem looked at; and 3.1% received feedback from administration.

Wohl said he expects to see an increased interest from students as more become aware of services offered by the Ombuds office.

For more information, contact Wohl's office at www.auburn.edu/ombuds; Suite 005, Quad Center or by phone at 334/844-7170.

Don Andrea, Parking Manager

Parking manager Don Andrea gave an overview and answered questions related to parking on campus. With 26,000 students and 6,000 faculty and staff, there are 32,000 people potentially searching for 10,500 parking spaces on campus.

Increased Tiger Transit pickups and changes to add "PC" lots designated for students who are willing to pay extra for a designated spot, have assisted in making parking more efficient and to better serve university employees and students.

Andrea said he and other employees continually analyze parking for better solutions and he welcomes suggestions. He answered a number of questions related to parking during the week, on Game Day weekends and possibility of any new decks to increase parking on the core areas of campus.

V. Comments from the Chair

Chuck Hunt recognized past chair Seth Humphrey for his service to the Assembly and presented his a plaque thanking him for his work.

Hunt provided an update from the President's Cabinet meeting:

- Encouraged AU employees to vote their conscious at the upcoming state Referendum because AU will be directly affected by the decisions
- Reminded employees to be aware of changes to campus on the Friday before home football games and said the Game Day website provides details.

VI. Executive Committee Report

Chair-Elect Bryan Elmore reported the Executive Committee met Aug. 29, 2012 to confirm meeting dates and locations for the Assembly and to discuss speakers for Assembly meetings. The Executive Committee also appointed At-Large members to provide updates to University committees: Deb Enebak, Nominations and Elections committee; Ashley Hamberlin, Welfare Committee; and Wiebke Kuhn, Professional Development.

VII. Old Business

Chuck Hunt said two A&P employees, Dorothy Cordell and Asim Ali, are serving A&P Presidential Fellowships, and will report on their work at a future meeting. He encouraged other employees to take advantage of this fellowship.

Hunt thanked all the members who attended the A&P retreat and said President Gogue attended.

VIII. New Business

Hunt said he has talked to many employees and University administrators about revising/updating the Employee Tuition Waiver Assistance program to encourage more employees to take advantage of it. There were many recommendations from the retreat on this issue and it will be revisited in early 2013.

IX. Open Forum – There were no questions from the audience.

X. Next Meeting – Oct. 24, 2012, location TBD.

XI. Adjourn – 4:25 p.m.