



**Administrative & Professional Assembly Meeting
February 6, 2013 @ 3 p.m.
Foy Auditorium 258**

MINUTES

I. Call to Order – 3:00 pm

II. Roll Call

Present: David Benjamin, Elizabeth Bowersock, Susan Canaan, Phillip Coxwell, Deb Enebak, Courtney Gage, Ashley Hamberlin, Shannon Bryant-Hankes, Kathy Harmon, Chuck Hunt, Seth Humphrey, Timothy Jones, Wiebke Kuhn, Janet McCoy, Cathy Pate, Marcalyn Price, Vic Walker and Meaghan Weir.

Absent: Bryan Elmore, Jane Hoehaver Farr, Tammy Hollis, Robert Kulick, Lisa Martin and Denise Smith.

III. Approval of Minutes December 5, 2012 approved

IV. Guest Speakers

Dorothy Cordell and Asim Ali – Presidential Fellows

Dorothy Cordell and Asim Ali gave presentations on their Presidential Fellowships. Cordell spoke on University-wide Continuing and Professional Education opportunities, available programs and recommendations for employee training and certification. Ali's Presidential Fellowship was on "Efficiency Despite Information Overload," a look at email and constant connectivity issues employees face and provided some recommendations for valuing efficiency.

Eric Smith – AU Relay For Life/American Cancer Society

Eric Smith, director of Health Promotion and Wellness Services, introduced AU students Austyn Grissom and Taylor Kirk, two volunteers for AU's Relay For Life fundraiser for the American Cancer Society. The students gave a report on the event, which will be held April 5 at the old track on campus. All AU employees and units were encouraged to participate and can register by going online to www.relay.org/Auburn.

V. Comments from the Chair

Chuck Hunt reported on the Employee Tuition Waiver Plan (ETWP), saying some progress has been made in allowing employees to register before the first day of class, which hinders employees from receiving early work assigned by faculty.

Hunt gave the following reports:

- Encouraged A&P employees to vote in the upcoming Teacher Retirement Association elections;
- The Faculty Senate passed an early alert grade proposal for core courses to be implemented fall semester;

- Reports and updates about the Oaks at Toomer's Corner could be found online at www.auburn.edu and encourage employees to read it;
- Legacy students enrolling at Auburn continue to be high; with 44 percent of incoming freshman having a legacy connection with AU.
- Employees could sign up for new courses through AU Human Resources in harassment and discrimination by going on A-Train.
- That Gov. Bentley has established a College and Career Ready Task Force; and
- A search committee for a University Ombudsperson is moving forward.

VI. Executive Committee Report

Past-Chair Seth Humphrey gave the Executive Committee report in the absence of chair-elect Bryan Elmore, saying the Executive Committee discussed changes to the Employee Tuition Waiver Plan and the Feb. 6 and April 3 meeting agendas.

VII. Old Business

Chuck reported the Committee of Intercollegiate Athletics approved the change for ticket priority system, and the change would be made with purchases to the 2013 football season. The change will give employees four points for tickets purchased for every year purchased (no longer counting points for position and years employed).

VIII. New Business

Chuck reported that the University Smoking Policy, which was approved last August, will be re-evaluated for updates/issues during the summer. The policy in effect calls for no smoking inside an AU building and a 25-foot no smoking barrier around all campus buildings. Eric Smith said there has been no complaints from second-hand smoke around buildings and that there had been no increase in employees requesting smoking cessation resources.

Chuck reminded everyone that nominations are being accepted for A&P Executive Committee and chair-elect. To nominate someone, you can email apnecom@auburn.edu.

IX. Open Forum – There were no questions from the audience.

X. Next Meeting – April 3, 2013 at 3 p.m. in Foy Auditorium 258, and President Gogue will speak

XI. Adjourn – 4:00 p.m.