



Administrative & Professional Assembly

Location: Broun Hall

February 5, 2014 at 3 pm

Minutes

Call to Order: 3:02 pm

I. Roll Call

Present: Kirk Kreamer, Meaghan Weir, Karen Rankin, David Benjamin, Laurel Hendrix, Asim Ali (fill-in for Wiebke Kuhn), Robert Kulick, Vic Walker, Tammy Hollis, Jennifer Parker, Robert Holm, Cathy Pate, Bryan Elmore, Ashley Hamberlin, Chuck Hunt

Absent: Susan Canaan, Courtney Gage, Lisa Martin, Timothy Jones, Shannon Bryant-Hankes, Frank Oprandy, Elizabeth Bowersock, Jane Farr, Kathy Harmon

II. Approval of Minutes: Motion to approve minutes from December 4, 2013 passes

III. Guest Speaker

a. Marc Haon – A&P Fellowship

Marc Haon spoke to the assembly about his ongoing A&P fellowship experience where he has had the opportunity to meet one-on-one with upper leadership from Auburn University to discuss the communication of information at the university. Mr. Haon informed attendees that individuals can make the fellowship opportunity what they want and that writing a formal report is not a requirement of participation. Mr. Haon encouraged A&P members to apply and take advantage of the fellowship opportunity. He described his weekly time commitment as varying by week but approximately 2 hours per week on average. Bryan Elmore added that the A&P fellowship is a good opportunity, especially for those who are aspiring to a management roll at the university.

IV. Comments from the Chair

Bryan Elmore thanked the guest speaker and the assembly members who attended the budget panel discussion in January. Mr. Elmore also informed the group that the Provost's Office sent scheduling options to faculty to make up days missed during the snow in January. Staff are not required to make up days. Mr. Elmore reported that only 60% of employees have a personal number registered with AU Alert and reminded the group to encourage fellow assembly members to sign up for the AU Alert system with a personal number. The holiday schedule will soon be released for Summer 2014-Spring 2015. Mr. Elmore met with the chair of the Staff Council, chairs of the Grievance committee, and HR

representative and Dr. Large to continue discussions on the Grievance committee. Mr. Elmore is soliciting feedback from former members and reported that some changes may be coming in the future.

V. Executive Report

Ashley Hamberlin reported that the executive committee met in January and discussed the proposed amendments and new committee assignments, approved the nomination of Ashley Darabaris to the Grievance committee and moved the location of the April meeting from the Vet School.

VI. New Business

a. Constitutional Amendment Vote

Bryan Elmore reported that changes were made to the amendments following discussion at the December A&P Assembly meeting and the January Executive Committee meeting. The nominations passed out the ballots for voting on amendment I. Audience member, Harriett Huggins, informed Mr. Elmore that she had not received notification of the vote and that all A&P members should receive notice of the upcoming vote 30 days in advance of the vote. Bryan Elmore responded that all A&P representatives had received an email regarding the vote and should have passed the information to their constituents. Assembly representative, Robert Kulick, responded that he has not received an updated list of his constituents since early 2013. Mr. Elmore said that he sent a new list in July 2013. Audience member, Dorothy Cordell, asked if the voting should be tabled until the next assembly meeting. Representative-at-large, Vic Walker motioned to table the voting until the next assembly meeting. Representative David Benjamin seconded the motion. Upon voting, the motion to table voting passed. Bryan Elmore informed the group that he would email all A&P Assembly members regarding the vote at least 30 days in advance of the April meeting.

VII. Open Forum

- a. David Benjamin reported that he has been elected to serve as Grievance committee chair until September 2014.
- b. Asim Ali spoke to recognize Auburn University and the City of Auburn for the decisions made during the winter weather in January to protect everyone from harm. Bryan Elmore agreed with the recognition.
- c. Ashley Hamberlin reminded all members to read their AU Daily email and attend A&P Assembly meetings in order to stay informed about happenings with the assembly.
- d. Karen Rankin asked about make-up days for the winter weather and Robert Kulick responded that Auburn University is required to have 70-73 days on the Academic calendar so rescheduling classes is at the instructor's discretion.
- e. Dorothy Cordell asked if the graduation date will be changed. Bryan Elmore responded that it will not be changed.

Adjourn: 3:29 pm