



Administrative & Professional Assembly
Location: Student Center | Room 2222/2223
September 23rd, 2014 at 3 pm
Minutes

Call to Order: 3:01 pm

I. Roll Call

Present: Kirk Kreamer, Joy Vrbka, John Heck, Josh Conradson, Karen Rankin, Timothy Jones, David Benjamin, Laurel Hendrix, Frank Oprandy, Breanna McKenzie, Robert Kulick, Stephen Gulley, Laurie Newton, Amanda Malone, Lawrence Hamberlin, Jennifer Parker, Cathy Pate, Ashley Hamberlin, Vic Walker

Absent: Meaghan Weir, Shannon Bryant-Hankes, Robert Holm, Katie Lee, Bryan Elmore

II. Approval of Minutes from July meeting

Motions pass and minutes from July meeting is approved with noted changes.

III. Guest Speakers

a. Don Large – Executive Vice President and Chief Financial Officer

- i. Don Large spoke to the group about the Fiscal Year 2015 Budget and the budget strategy going forward. He explained that the 26 member Budget Advisory Committee met several times with a focus on the newly implemented strategic plan and an emphasis on maintaining salary competitiveness. There was also a push to enhance the quality and reputation of the Auburn brand. Dr. Large showed a breakdown of how the \$1.125B budget was allocated (\$780M unrestricted, \$158M auxiliary and \$187M restricted) and how that was further allocated by division within the University. Dr. Large then looked at the revenue sources for the unrestricted portion of the budget. It was observed that Auburn's state appropriations have been steadily declining since Fiscal Year 2008. The presentation then shifted to the new budget commitments which include merit salary increases (2% permanent, 2% one-time and promotions for job family and faculty), academic programs, new building operations & utilities, deferred maintenance and debt service. The funds allocated for these commitments equals \$36.2M. Dr. Large concluded with the compensation guidelines for the permanent and one time monies.
- ii. Questions: Question from the floor asked what our legislative funding for FY 13-14 was and Dr. Large the funding was right at 1.1% and that there were state appropriations reserves, but the hope was that Auburn would not need to rely on

them in the future.

b. Dr. Drew Clark – Director, Office of Institutional Research and Assessment

- i. Dr. Clark presented official Fall 2014 enrollment numbers. Fall enrollment is 25,912 students, up 1,048 (4%) from last Fall. Largest ever enrollment by 433. Undergraduate enrollment at 20,629, up 830 from last year. Graduate and professional enrollment at 5,283, up 218 from last year. Several colleges and schools have seen increases (Business, 400 students or 10%, Engineering, 360 students or 7%, Nursing, 106 students or 13% and Agriculture up 100 students or 8%. Biggest decline is CLA which is down 165 students of 4%. The FTE number is 23,436 or 4.5% from last Fall but still below the 25,000 FTE level. Freshman class is 4592 students which is 866 students or 23% more than last year. Academic profile has improved and 60% of freshmen brought 20 hours or more of previous college credit and average prior credits was 12 hours. 62% of new class is from Alabama and 38% is out-of state, close to target for enrollment mix and maintaining out-of-state enrollment is a continued area of focus. There are 1270 new undergraduate transfer students, up 218 or 21%, 287 new PharmD and DVM students, down 8 or 3% and 1320 new graduate students in other fields, up 82 or 6.5% from Fall 2013. Dr. Clark then spoke about the most recent retention and graduation rates, making a comparison between Fall 2014 and Fall 2004. Retention of Fall 2013 to Fall 2014 is 90%, the six-year grad rate (the Fall 2008 cohort) is 71% and the current four-year rate (Fall 2008 cohort) is 47% which are all record highs for Auburn. Headcount enrollment is up 3,000 or 13% in the past 10 years and Grad/Professional enrollment has grown by 1/3 in the same period. Most notable difference from 2004 are academic potential numbers. In 2004 50% had composite ACT score of 24 or higher. This year 80% are at that level. Mean score in 2004 was 24.3. This year it is 27. Questions: Was the increase due to SEC championships season in 2013? Not possible to track but may have been a factor.

c. Don Andrae – Parking Services

- i. Don Andrae from Parking Services spoke about changes to the ticketing and parking appeals procedure. The new policy allows a maximum of three appeals on tickets issued per academic year. The new fine for the first ticket has been reduced to \$10, and all tickets are eligible for appeal. The new hangtag permit is increased from \$60 to \$80 per academic year. There is the addition of an app for smartphones that will show available spaces around campus. In addition, LPR (License Plate Recognition) technology is coming that will allow permits to be eliminated and if it sees an incorrect tag on a car it will generate a ticket.
- ii. Questions: How long will LPR retain data? Data remains for 7 days and can be used to provide visual aids for appeals board. Also will allow real time utilization of space and allocation. Is it possible to update tag numbers in Banner? Possible but too many errors so not reliable. What if you get more than three tickets and

use your appeals and get a fourth ticket? No appeals are available after three. Don has tried to improve overall customer service while maintaining compliance to parking rules.

d. Bliss Bailey - OIT

- i. Bliss Bailey spoke about Cyber Security awareness and the importance of the Securing The Human program. Everyone at Auburn needs to complete the training by December 1, 2014. There have been numerous cyber threats to Auburn computer networks, and OIT is committed making the campus aware of threats and ensuring that everyone is a savvy user.

II. Comments from the Chair

Ashley Hamberlin thanked all speakers for their presentations and encouraged everyone to complete the Secure the Human training. Asked those A&P assembly members who were members of committees please communicate back to the chair, chair-elect or past chair any developments or initiatives so they can stay aware of them and be proactive with the Assembly. She also said that the desire of the chair was to make the meeting more useful and informative, and to increase attendance this year.

III. Executive Committee Report

Vic Walker gave a very brief report of the various committees and said all were working on projects that would be reported at the next assembly meeting.

IV. New Business

a. Recognition of Outgoing Assembly Representatives

Ashley Hamberlin recognized assembly members whose terms were ending and provided each with a certificate of appreciation for their service.

b. Resolution to eliminate 3 appeals policy with Parking Services

David Benjamin proposed eliminating the 3 appeals limit and making it unlimited appeals. Resolution would ask TPC (The Parking Committee) to make determination of what the policy should be. Assembly voted by majority not to put resolution forward to TPC.

V. Open Forum

No Comments

VI. Adjourn

4:31 pm