

Administrative & Professional Assembly
Location: Student Center Room 2222-2223
February 10, 2016 at 3 pm

Call to Order: 3:00 pm

I. Roll Call

Present: Kirk Kreamer, Josh Conradson, Meaghan Weir, Mark Bransby, Steve Glennon, Frank Oprandy, Bre Aunna McKenzie, Robert Kulick, Stephen Gulley, Laurie Newton, Lawrence Hamberlin, Jeanie Harry, Robert Holm, Tyler Adams, Katie Lee, Vic Walker, Timothy Jones, Karen Rankin, Ashley Hamberlin

Absent: John Heck, Joy Vrbka, Laurel Hendrix, Paula Davis, Tim Blackmon

II. Approval of Minutes from December meeting

Minutes were approved

III. Speakers

a. Dan King – Associate Vice President for Facilities

- i. Vic introduced Dan and told of his background in construction and with AU Facilities. Dan's presentation theme was "A Walk Around Campus for the Next Two Years" and he presented a slide show on the 2016 capital project construction projects on campus. The slides covered the current and near future AU capital construction projects; renderings of the completed projects were presented. The following constructions projects were covered: Mell Classroom Building – to be built in front of Library entrance facing Mell Street, approx. 69,000-square-foot addition, will increase classroom space; quality exchange not necessarily quantity; \$35M project; goal is to be ready by '17-'18 academic year. New School of Nursing Facility- located on corner of S. Donahue and Lem Morrison Drive; will double Nursing School enrollment; \$29M project; to be completed by '17-'18 academic year. Pharmaceutical Research Facility- located also on corner of S. Donahue and Lem Morrison Drive. Both Pharmacy and Nursing building will be located in the University's new Health Science Sector; \$16.6M project; to be completed by '17-'18 academic year. AU Arena Volleyball Team Space Improvements- will allow team to relocate to the Auburn Arena from the Coliseum; \$2.2M project. Old Food Service Building- plans are to demolish the old food service / warehouse building on Donahue near Lowder Business Building; currently used for storage and recycling; the Business School wants to build a graduate business education building in that space. Gavin Engineering Building- to be renovated with funding from gift from Gavin's. Broun Hall- renovate some of space for Electrical Engineering. Cater Hall Interior Renovation, Phase II- continued renovation; \$1.95M project; construction to begin Spr. '16. Jordan-Hare Stadium - replacing storm/sanitary sewers. Academic and Lab Complex- replacing Parker and Alison Building that will be demolished; will improve quality of instructional labs for freshman Science classes. Auburn Memorial- sponsored by Student Affairs; will create a memorial area on campus to honor and recognize AU students, faculty, staff, alumni and veterans; \$1.25M project; construction to begin Spr. '16. Band Practice

Complex- will construct dressing rooms, a storage building and install an artificial turf field at the AU Marching Band practice facility; \$3M project; to begin construction Spr. '16. Engineering Shops & L-Building- to be demolished in 2017. Jordan-Hare Stadium- (desired project) renovate north end zone seating area; will not increase the number of seats but provide premium seating and additional bathrooms, also improve locker rooms and club space. NOT APPROVED YET. Interdisciplinary Science Building – intended to replace Funchess Hall. Agricultural Sciences Research Building - intended to replace Funchess Hall for Agriculture School. Band Rehearsal Hall – project to provide an indoor practice space for the AU Band. AU Performing Arts Center- to be located across from Jule Collins Smith Museum of Fine Art; construction to start Summer of '17 and finish Summer '19. Engineering Achievement Center- construction to begin '17 or '18; to be located where L-Building stands now.

ii. Questions:

Q: How is parking being addressed relative to these construction projects? AU recently purchased the North Parking Deck on Magnolia Ave with plans to move residential students parking to this deck. As far as faculty/staff parking the Univ will lose approx. 100 spaces with new projects on north side of campus around Engineering Buildings; some replacements spots will be provided on lot behind Chick-fil-A restaurant on Magnolia Ave; AU looking for partner to build parking deck on that side of campus to provide AU parking during the day and city parking at night. No real solution yet though.

Q: Will the new buildings follow the general architectural concept of existing campus buildings? Yes, the standard image of red brick with white banded windows will be followed. Dan said Cater Hall was 100 years old and it would be way cheaper to tear down and rebuild but the building was a keeper so it will be renovated.

Q: Is there any mention of putting parking lot or deck in front of library? Dan said the senior administration in Samford Hall say no one is complaining to them about needing more parking in the NE quadrant of campus and that in order to get any action the message will have to be conveyed to them.

Q: Will campus be losing trees as this constructions as a result of this construction? The tree preservation committee will have to approve before any trees are cut down. The committee will need to be thoughtful and look ahead in their decisions.

Vic thanked Dan for his presentation. Dan expressed his appreciation for everyone's patience as construction progresses.

b. Updates from A&P Assembly Committees

i. Jeff Long as Co-Chairman of the Welfare Committee presented updates from what this committee has been working on – their committee has 10 members and is charged with A&P salaries and benefits issues. They are working on developing a hardship fund for AU employees that have suffered a hardship or catastrophic event. The requested payout would be \$500 - \$2,000. A plan was drafted and they have met with AU Administrators. Another initiative is addressing safety with pedestrian crossings on campus. The crossings are not well marked; working with Public Safety Office and City of Auburn to improve lighting, etc. Also, they are working to establish a time-off bank for employees needing to be out of work for an extended period of time due to health

issues for themselves or family. Human Resources staff have met with them on this issue; still trying to resolve issues. Another item is to allow employees diagnosed with cancer free membership to AU Recreation Center for a certain period of time. No resolution on this yet. Also mentioned was the Adopt-A-Spot program is still ongoing. And the committee is open to ideas and employee suggestions; they meet monthly.

- ii. Mark Haon representing Clint Lovelace who chairs the Grievance Committee gave an update on what was happening in that committee; they meet once a year as a whole and then on an as needed basis. So far there have been 5 grievances brought to the committee. They are reviewing policies and guidelines and trying to make the grievance procedures easier. Training classes in mediation for employees was an idea of the committee.
- iii. Amber Baldrige representing the Professional Development Committee said their committee is hosting a brown bag luncheon for Employee as Students to discuss and explain the tuition benefit. Also, what HR training classes would be beneficial to employees and better ways to recognize achievements of A&P Employees.
- iv. Mary Evelyn Jordan representing the Nominations and Elections Committee announced openings for nominations are due 03/18/16. Robert Kulick explained the election process. Mary Evelyn encouraged audience to check website for openings and to get involved and serve. There have been an overwhelming number of nominations to serve on committees and only a finite number of openings but they are trying to find opportunities for more to serve.

Q: Any counselors @ library? Was not aware if so.

Q: Date for Mental Health Week – need dates & times to be worked out; maybe last week in Febr. or 1st week in March; will let us know.

IV. Comments from the Chair

- a. Vic Walker: Thanked the speakers.

V. Executive Committee Report

- a. Vic Walker : Mentioned the Music for Miracles country music concert coming up and ask if the A&P Assembly wanted to participate in some way. Also the FLSA, when finalized and enacted, will bring big changes to AU Employee classification. Brandon Honeywall was announced as new SGA Chair. The University Senate is behind the campus child care initiative and has approached the Provost; progress is favorable. Mental Health Week is coming up and we want to work with student effort on this initiative to call attention to mental health awareness on campus. Vis spoke to Karla McCormick about performance management evaluation system changes; they do not like what is currently being used and a RFP has gone out. Performance management tools will be offered.

VI. New Business or Old Business

Survey is being sent out to academic units and will be used to evaluate Deans, Department Heads, etc. Employees are encouraged to fill out survey to give administrators feedback. This will be an annual survey.

VII. Open Forum – No response

VIII. Adjourn – Vic announced the next meeting date as scheduled for 04/06/16 and the meeting was adjourned at @ 4:15 pm.