



A&P Assembly Meeting Minutes

CASIC Building – Room 109

Wednesday, September 5th, 2018 at 3:00 P.M.

Order of Business

Call to Order

I. Roll Call

Present: Robert Kulick, Mark Bransby, Lawrence Hamberlin, BreAunna Mckenzie, Paige Patterson, Mike Stover, Claire Wilson, Brooke Patton, Anna Thompson, , Joy Vrbka, Torey Palmer, Tim Blackmon, Joshua Henderson, Shelly Nemeroff, Branden Farmer, Clint Lovelace, Stephen Gulley, Shirley Carter, Angela Chandler, Jeanie Harry, Tyler Adams, Katie Lee

Absent: David Bess, Robert Holm

II. Approve Minutes

- One typo needed to be corrected under the notes for General Burgess. A motion to approve the minutes was made by Robert Kulick and seconded by Mark Bransby

III. Speakers

- **Dr. Bobby Woodard, Senior VP, Division of Student Affairs**
 - Changes have been made to the organization chart
 - The Division of Student Affairs now has 25 departments based on the organization changes. This number includes the later addition for admission and enrollment when the new Vice President is hired. This department will be added in January 2019.
 - Student affairs address anything that happens outside of a classroom
 - Academic Advising and Accessibility were new additions in May 2018
 - Other departments include
 - Academic Support

- Students who attended Supplemental Instruction sessions at least 10 times earned a solid letter grade higher than their peers.
- Auburn Cares
 - If a student or a student's parent passes away this office will get involved
 - There is always a representative sent to each funeral
 - This office runs the campus food pantry
 - Their focus is mental health concerns and academic concerns
 - 24 hours phone call availability
- Auburn Student Media Group
 - This department includes the year book, Plainsman, Eagle Eye TV, and a Radio Show
 - This is the best living learning experience for students and this is not edited by the Division of Student Affairs
 - They win a lot of awards
 - Three student this year interned at major newspapers this year
- Campus Dining
 - Department added in November
 - New Foy dining hall was opened
 - Steak and Shake will be replacing Papa Johns in the student center
 - A dining facility will be built by Parker Hall and Allison which will be complete within the next two years
- Campus Recreation
 - We are ranked in the top 5
- Career Center
 - The campus closet was launched in 2017 and it has been utilized by 148 students and 254 items have been distributed
- Cooperative Education
 - 93% Engineering students so Dr. Woodard is looking to change this and encourage other majors to participate
 - This department will merge with the Career Center
- Development
 - They set a fundraising goal every year
- Health Promotions and Wellness Services
 - SAFE HARBOR is for sexual assault victims and no contact orders are enforced
 - TESI is the alcohol education program for students
 - First 56 Campaign

- Medical Clinic
 - Anyone can use the medical clinic and pharmacy
 - Student Counseling Services
 - A full time psychiatrist was recently hired and they are trying to hire a second psychiatrist soon
 - A psychologist is available at the College of Veterinary Medicine
 - Orientation/First Year Academic Initiatives, Greek Life, Parent and Family Programs, Student Center Operations, Student Conduct, Veterans Resource Center, Property Management Services, Student Involvement
- Dr. Woodard has a three year rule for all new programs to show results or it is removed
- Enrollment has increased by 21%
- Due to being the Land Grant University we shouldn't go over 45% out of state students being admitted
- The Hill dorms must be rebuilt within the next 5 years
- **Dr. Ileeia Cobb – Osher Lifelong Learning Institute**
 - OLLI at Auburn is a division on University outreach
 - The programs mission is to offer programing, academics, and social events for seniors
 - It is a membership program for learning in retirement for senior adults, 50 years and older
 - Members participate in academic courses, health and exercise activities, and other learning opportunities on an organized basis
 - OLLI members participate in leadership, service, and volunteerism
 - Majority of funding is from membership dues
 - Classes are offered in the Fall, Winter, Spring, and Summer
 - Faculty members are volunteers
 - Around 50 classes are offered each term
 - They offer some lectures that are open to the public
 - A general membership meeting is offered in the Fall and Winter
 - Program sites include AUM in Montgomery, AL and the Chambers County Public Library in Valley, AL

IV. Old Business

- **Upcoming meeting with HR to move the Hardship fund forward**
- **Committee Chairs Report**
 - **Nominations and Elections Committee**
 - The Chair, Don Andrae, reported that two positions are available on the traffic and parking committee
 - **Grievance Committee**

- The committee is working on one grievance right now. Human Resources will be making some changes to the grievance process.
- **Welfare Committee**
 - The hardship fund is at \$11,364.00
 - Human Resources requires \$20,000 before it can be used
 - We are currently bringing in around \$600 or \$700 a month so at that rate we could be fully funded in one year. However, they would like to reach the goal sooner
- **Professional Development Committee**
 - The committee will soon have some information prepared to share with university administrators regarding the tuition benefit
 - The committee is working on selecting a new Co-Chair

V. New Business

- The chair asked for people to sign up for the new ad hoc committees which include the by-laws and constitution review committee and the outreach and community service committee
- These two committees will only last one year

VI. Executive Committee Report

- The Executive Committee discussed the lack of input allowed from A&P representatives on the insurance benefits committee. It was recommended that the committee meet multiple times during the year to be able to have some input in the final decision each year
- The university is having listening sessions to get feedback on the performance management process. So far this has only been open to supervisors but there will be an opportunity for staff to give feedback. The Chair Elect encouraged everyone to be thinking about what they want to recommend to Human Resources.
- We will be having a table at the Health and Wellness Benefits Fair to promote A&P and the hardship fund

VII. Comments from Chair

- Open to suggestions for potential guest speakers for future meetings
- Human Resources will be at our meeting on October 31st to talk about the new health benefits package

VIII. Open Forum

IX. Adjourned: 4:45 pm