

A policy for assigning make up days when dealing with university closings, class cancelations and exam postponements due to inclement weather or emergencies

If the university closes the process would be:

Spring Semester:

With any cancelation in a month, the last Saturday of said month would be assigned as the make up day. Any additional cancelations in a month would be assigned the next Saturday in succession until all class days missed have been made up.

Examples:

Classes closed
January 21, 2015
Wednesday
January 28, 2015
Wednesday

Make up day
January 31, 2015 (last Saturday of January)
Saturday
February 7, 2015 (next Saturday in succession)
Saturday

Classes closed
February 25, 2015
Wednesday

Make up day
February 28, 2015 (last Saturday of February)
Saturday

January

Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

February

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
1	2	3	4	5	6	7
8	9	10	11	12	13	14

If a cancelation takes place on the Thursday or Friday before the last Saturday of said month or after the last Saturday of the said month, the make up day would be considered in the following month and will take place on the last Saturday of that month.

Example:

Classes closed
March 27, 2015
Friday

Make up day
April 25, 2015 (last Saturday of April)
Saturday

March 30, 2015
Monday

April 25, 2015 (last Saturday of April)
Saturday

March

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4
5	6	7	8	9	10	11

April

Sun	Mon	Tue	Wed	Thu	Fri	Sat
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2
3	4	5	6	7	8	9

Fall Semester:

The Calendar and Schedules Committee in conjunction with the office of the Provost and the office of the Registrar will review which Saturdays will be available after the announcement of the Athletic Department's Football Schedule. Saturdays of away games, and open dates will be available for scheduled make-up days.

The first available Saturday will be designated the official make-up day following a cancelation. If that cancelation is on the Thursday or Friday before the first available make-up day, the next available designated day will be assigned.

Example:

For 2015 the available days will be if approved:

**September 5
September 19
October 10
October 17
October 24
November 7**

There will be no make up days for December or May for the fall and the spring semesters respectively.

Assigned Reading Days will not be available for Make-up Days.

This policy will follow the rules and regulations stated in Auburn University Policy on Class Attendance and not circumvent said policy

<https://sites.auburn.edu/admin/universitypolicies/Policies/PolicyonClassAttendance.pdf>

Although this policy will be followed to create make-up days due to university closings, class cancelations and exam postponements due to inclement weather or emergencies, faculty have the right to not participate in the assigned make-up day and are the final arbitrator when it comes to a attendance policy for their class.