

# **University Policy Adoption, Revision, or Withdrawal Form**

Replace italicized text with information, and submit to the Office of General Counsel for approval. In some University Policy cases, categories may not be applicable. Use as much space as needed.

*Check the appropriate classification*

<input checked="checked" type="checkbox"/> Policy Adoption	<input type="checkbox"/> Policy Revision	<input type="checkbox"/> Policy Withdrawal <i>skip to signature page</i>
--	--	---

## **Electronic and Information Technology Accessibility Policy**

**Functional Field:** *Administrative Category*

### **I. POLICY STATEMENT**

Ensuring equal and effective electronic and information technology access is the responsibility of all University administrators, faculty, and staff.

### **II. POLICY PRINCIPLES**

The University will procure and deploy Electronic and Information Technology software, hardware, and services that have been designed and developed to be accessible to people with disabilities.

### **III. EFFECTIVE DATE**

*TBD*

### **IV. APPLICABILITY**

All University administrators, faculty, and staff.

### **V. POLICY MANAGMENT**

***Responsible Office:*** *Office of Accessibility*

***Responsible Executive:*** *Executive Vice President*

***Responsible Officer:*** *Chief Information Officer*

### **VI. DEFINITIONS**

*See Attached Definitions and Procedures Document*

### **VII. POLICY PROCEDURES**

*See Attached Definitions and Procedures Document*

### **VIII. SANCTIONS**

Any technology, instructional, administrative, or other, will be taken off-line or decommissioned if not in accordance with federal and state laws including the Americans with Disabilities Act of 1990 (ADA), and the Amendments Act of 2008, and Section 504 and 508 of the Rehabilitation Act of 1973 as amended.

**IX. EXCLUSIONS**

Where adherence to this policy is not technically possible, would require extraordinary measures, or no fully accessible Electronic Information Technology product exist, an exclusion may be granted to this policy. If an exclusion is granted, an equally effective access plan must be developed to address issues that could potentially exclude faculty, students, and staff from participation in the programs and services of the University.

**X. INTERPRETATION**

*Director of the Office of Accessibility and the Chief Information Officer.*

## **APPENDICES**

*Attached:*

Definitions and Procedures for the Electronic and Information Accessibility Policy

# Auburn University

## University Policy Authorization Form

---

Responsible Officer (Administrator, Dean, Director, or Department Head)

---

DATE

---

Responsible Executive (Vice President, President, and/or Pro Tempore)

---

DATE

---

General Counsel, Auburn University

---

DATE

*Please forward electronically AND mail the final, signed, hard-copy of the completed form to:*

University Policy Coordinator  
Office of the General Counsel  
101 Samford Hall  
Auburn, Alabama 36849-5163  
[policy@auburn.edu](mailto:policy@auburn.edu)  
334.844.5176