

HR LIAISON NETWORK MEETING

April 7, 2022 – 3 p.m. – 4:45 p.m.

I. WELCOME AND ANNOUNCEMENTS – KARLA McCORMICK

A. STAFF UPDATES

- Onboarding Specialist – Interviewing Candidates
- Compensation and Classification Specialist I – Posted

B. COVID-19 UPDATES

C. POTENTIAL CHANGES IN GEN. BURGESS APPROVAL REQUIREMENTS

II. HR LIAISON NETWORK UPDATES AND INFORMATION – LEANNE FULLER

A. WELCOME

- Provost Office – Fresia Vega, Began April 1

B. MEETINGS

- Next meeting – May 5, 2022
- Poll

C. HRL WORKGROUPS

- Classification Workflows
- Exit Interviews and Reasons for Leaving

D. HRL NETWORK POSTINGS (Current and Upcoming)

- College of Education – Senior Manager, HR
- College of Business – HR Generalist III
- Athletics – HR Generalist III
- College of Architecture, Design, and Construction – Executive Coordinator
- College of Forestry & Wildlife Sciences – HR Generalist II (*Sue Robinson has taken another position on campus*)

E. CUPA-HR LEARNING OPPORTUNITIES

- Alabama State Chapter – April 13, 12 – 2:30 p.m. (*virtual*)
- Region Spring Conference – April 19 – 21 (*virtual*)
- Tri-State Conference (Alabama, Florida and Georgia) – Point Clear, Ala./ Grand Hotel Golf Resort and Spa
 - *Actual cost reimbursement for in-state travel (membership); meals cost maximums apply*

III. TIGERFLEX PILOT PROGRAM – LEANNE FULLER AND PATRICK JOHNSTON

- What issues are you hearing from Supervisors? Employees?
- Poll

IV. YOUTH PROGRAM APPROVALS PROCESS – KIM WHITE

V. BENEFITS (FMLA UPDATES) – ANN SHORE

VI. HR DEVELOPMENT – KIMBERLY GRAHAM AND MORIAH KENT

A. INTRODUCE DR. KASHA GORDON, NEW HR DEVELOPMENT DIRECTOR

B. PEOPLEADMIN 7 PERFORMANCE MANAGEMENT (PA7PM) ZOOM DROP-IN WEBSITE, DATES AND TIMES

- Website hot button instructions

C. PA7PM ISSUE RESOLUTIONS

- All duties in one text box (Resource Drop)
- Tabs missing content
- Internal hires missing plans

D. PERFORMANCE MANAGEMENT OPTIONS

VII. EMPLOYMENT SERVICES – ABBI BROWN

A. BACKGROUND CHECK – NEW VENDOR REMINDER AND IMPLEMENTATION SCHEDULE

B. NEW LANGUAGE IN PEOPLEADMIN

- Related to Vaccine Mandate
- Communications to HR Liaisons on April 1

C. CAPTURING REASONS FOR TURNING DOWN POSITIONS

VIII. EMPLOYEE RELATIONS – SONYA DIXON

A. EMPLOYEE APPRECIATION WEEK – APRIL 25-29

B. VOLUNTEERS NEEDED FOR APRIL 29 ON-CAMPUS EVENT

IX. QUESTIONS AND ANSWERS – KARLA McCORMICK