

Monthly Pay Periods 2025

Payroll ID	First Day of Pay Period	Last Day of Pay Period	EPAF w/approvals Deadline NOON	Late Pays and LWOP by 2:00 pm	Payroll Run Date	Pay Date	Kronos Leave Approval by 4:45 pm	PLOP Processing Leave Outside of Payroll
MN 1	1/1/25	1/31/25	1/24/25	1/27/25	1/29/25	1/31/25	2/4/25	2/5/25
MN 2	2/1/25	2/28/25	2/21/25	2/24/25	2/26/25	2/28/25	3/4/25	3/5/25
MN 3	3/1/25	3/31/25	3/24/25	3/25/25	3/27/25	3/31/25	4/2/25	4/3/25
MN 4	4/1/25	4/30/25	4/23/25	4/24/25	4/28/25	4/30/25	5/6/25	5/7/25
MN 5	5/1/25	5/31/25	5/22/25	5/23/25	5/28/25	5/30/25	6/4/25	6/5/25
MN 6	6/1/25	6/30/25	6/20/25	6/23/25	6/25/25	6/30/25	7/3/25	7/7/25
MN 7	7/1/25	7/31/25	7/22/25	7/23/25	7/25/25	7/31/25	8/5/25	8/6/25
MN 8	8/1/25	8/31/25	8/19/25	8/20/25	8/22/25	8/29/25	9/4/25	9/5/25
MN 9	9/1/25	9/30/25	9/23/25	9/24/25	9/26/25	9/30/25	10/2/25	10/3/25
MN 10	10/1/25	10/31/25	10/24/25	10/27/25	10/29/25	10/31/25	11/4/25	11/5/25
MN 11	11/1/25	11/30/25	11/19/25	11/20/25	11/24/25	11/28/25	12/3/25	12/4/25
MN 12	12/1/25	12/31/25	12/16/25	12/17/25	12/19/25	12/31/25	**12/18/25	**with payroll
	**December payroll has a deadline of 12/18/25 at 12:00pm for Kronos entry. All leave that should be counted towards 2025 totals should be requested and approved by noon on 12/18/25. Any leave submitted after the deadline, will be counted towards 2026 totals.							