

AUBURN UNIVERSITY
2006-2007 BUDGET DEADLINES (revised)

The following deadlines for the 2006-2007 budget are:

Jan - Mar 2006	BAC meetings to determine campus- wide budget needs
Jan 10, 2006	Regular Legislative Session begins (105 calendar days - max of 30 leg days)
Feb 2/3, 2006	BOT Meeting (held at AUM)
Mar 10, 2006	Budget Guidelines finalized and presented to President
Apr 13/14, 2006	BOT Meeting - Budget Guidelines presented for approval
Apr 30, 2006	Budget files are “frozen”
May 6-14, 2006	Preparation of budget workbooks for distribution
May 15-26, 2006	Budget workbooks, guidelines, and information electronically sent to units
May 23, 2006	Budget workbooks and information distributed to Athletic Department
June 12, 2006	All approved budgets sent to Provost Office/Pres Office for final approval
June 20, 2006	Approved Athletic Department budget due in Budget Office
June 29, 2006	All approved budgets are sent to Budget Office for final review
June 29/30, 2006	BOT Meeting
July 1, 2006	Athletic Department fiscal year begins
July 17, 2006	Workbook balancing completed for all base budgets
July 17-21, 2006	Summary of Revenues and Expenditures prepared for all Divisions
July 24-31, 2006	Administration reviews budget information and finalizes budget
July 31-Aug 4, 2006	Budget Books printed for Board of Trustees and President’s office
Aug 2006	BOT Meeting - Approves budget
Oct 1, 2006	Budget for new year is implemented