

AUBURN UNIVERSITY
STUDENT FINANCIAL SERVICES-CASHIER DEPARTMENT
AUBURN , ALABAMA

STUDENT FINANCIAL SERVICES USE ONLY

JOURNAL NO. _____

COLLECTIONS REPORT/RECEIPTS VOUCHER

Department Name: _____

Address: _____

Date Prepared by Dept.: _____

Receipts Attached: _____ Thru # _____

ORGANIZATION NAME	FOAP				JOURNAL TYPE	DESCRIPTION	GROSS COLLECTIONS	SALES TAX	ADJUSTMENTS EXPLAIN BELOW*	NET AMOUNT	D C
	Fund	Org	Account	Program							
					CR05						
					CR05						
					CR05						
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					CR05						
					CR05						
					CR05						
	101002	N/A	20303	N/A	CR05	AU SALES TAX					
			57100		CR05	OVERAGES/SHORTAGES					
GRAND TOTAL											

*Explain Adjustment:

Summary Payment Mode	
Checks & M.O.'s	
Currency	
Coin	
Direct/Confirm. Deposits	
Date	
TOTAL	

PREPARED BY : _____

PHONE: _____

I Certify this to be a True and Correct Report of Income Rcvd. To Date

Print a White and a Pink Copy . Send both to Student Financial Services.
After the pink copy is validated, it will be returned as your receipt.

SIGNATURE: _____

Endorse checks & attach adding machine tape.

BO 40-01 (Rev. 10/05-B)