

## **2001-2002 BUDGET GUIDELINES AUBURN UNIVERSITY - MAIN CAMPUS**

### **General**

Tenured faculty and non-tenure track faculty, staff, and administrative/professional employees at salary grade level maximums are not eligible for an across-the-board and/or merit/market increase.

### **Faculty Promotions**

Increases for faculty promotions are as follows:

- ! Professor - \$6,000
- ! Associate Professor - \$4,000

For those employees budgeted on multiple accounts, the promotion increase should be prorated accordingly.

### **Job Family (Career Ladder) Promotions**

Job Family Promotions for staff and administrative/professional employees may be centrally funded upon approval of the Department of Human Resources, as outlined in the memorandum dated March 23, 1999, addressing *Program Promotion Within A Job Family*. **Approved** HR35 Forms showing the new title/grade must be attached. This allocation from the central pool is available to employees who are already in a career ladder and who meet the above criteria. Distributions from the central pool will only be allocated during the budget process. For those employees budgeted on multiple accounts, the promotion increase should be prorated accordingly.

### **Employee Benefits**

A rate of 20.0% should be budgeted for personnel (excluding students, GRAs, & GTAs) for the main campus. Guidelines may be issued by the other divisions.

### **AUM, AAES, and ACES**

Budget guidelines proposed for main campus will generally be followed unless specified otherwise.