

May 2003

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 MON late pay forms due in PR 11:45	2 2R08 MPV's mailed 4R/5R PAF's due HR 11:45	3
4	5 4R/5R15 Time Entry by 8:00 pm <i>Summer Qtr PAF's due HR 4:45</i>	6 <i>Payday</i> <i>MON late pay</i> HRS files closed for payroll processing	7 2R PAF's due Hr 11:45	8 2R08 Leave entry by 8:00 pm	9 <i>Payday</i> 4R/5R15 HRS files closed for payroll processing	10
11	12 BIW late pay forms due in PR 11:45 <i>Recap Time Sheets mailed</i>	13	14 <i>Payday</i> <i>BIW late pay</i>	15 <i>Payday</i> 2R08	16 1R/3R08 MPV's mailed 4R/5R PAF's due HR 11:45	17
18	19 4R/5R16 Time Entry by 8:00 pm	20 HRS files closed for payroll processing	21 1R/3R PAF's due HR 11:45	22 1R/3R08 Leave entry by 8:00 pm	23 <i>Payday</i> 4R/5R16 HRS files closed for payroll processing <i>Recap Time Sheets mailed</i>	24
25	26 <i>Holiday Memorial Day</i>	27 BIW late pay forms due in PR 11:45	28	29 <i>Payday</i> <i>BIW late pay</i>	30 <i>Payday</i> 1R/3R08 4R/5R PAF's due HR 11:45	31