

August 2003

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 <i>Payday</i> <i>4R/5R21</i> <i>3R11 MPV's</i> <i>mailed</i> Mon late pay forms due in PR 11:45	2
3	4 Recap Time Sheets mailed <i>Biw late pay</i> <i>forms due in</i> <i>PR 11:45</i>	5	6 <i>Payday</i> <i>MON and</i> <i>BIW late pay</i> 3R PAF's due HR 11:45	7 3R/11 Lve Entry by 8:00 pm	8 HRS files closed for payroll processing 4R/5R PAF's due HR 11:45	9
10	11 4R/5R22 Time Entry by 8:00 pm	12 HRS files closed for payroll processing	13	14	15 <i>Payday</i> <i>3R11 and</i> <i>4R/5R22</i> <i>3R11</i> <i>MPV's</i> <i>mailed</i>	16
17	18 Recap Time Sheets mailed <i>Biw late pay</i> <i>forms due in</i> <i>PR 11:45</i>	19	20 <i>Payday</i> <i>BIW late pay</i> 1R/2R PAF's due HR 11:45	21 1R/2R11 Lve Entry by 8:00 pm	22 HRS files closed for payroll processing 4R/5R PAF's due HR 11:45	23
24	25 4R/5R23 Time Entry by 8:00 pm	26 HRS files closed for payroll processing	27	28	29 <i>Payday</i> <i>1R/2R11</i> <i>4R/5R23</i>	30
31						