September 2003

Sun	Mon	Tue	Wed	Thu	Fri	Sat
Mon & Biw late pay forms due in PR 11:45 on Aug 29	1 HOLIDAY LABOR DAY	2	3	4	5 Payday for Mon & Biw late pay 4R/5R PAF's due HR11:45	6
7	8 4R/5R24 Time Entry by 8:00 pm	9 HRS files closed for payroll processing	10	11	12 Payday 4R/5R24	13
14	15 Recap Time Sheets mailed	16 MPV's mailed	17 Payday BIW late pay	18	19 1R/2R PAF's and 4R/5R PAF's due HR11:45	20
21	22 1R/2R12 Lv entry and 4R/5R25 Time Entry by 8:00 pm	23 HRS files closed for payroll processing	24 HRS files closed for payroll processing	25	26 Payday 4R/5R25	27
28	29 Recap Time Sheets mailed	30 Payday 1R/2R12				