

April 2004

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 Mon late pay forms due in PR 11:45 am	2 <i>4R/5R PAF's due HR 11:45</i>	3
4	5 4R/5R13 Time Entry by 8:00 pm	6 HRS files closed for payroll processing <i>Payday for Mon late pay</i>	7	8	9 <i>Payday 4R/5R13</i>	10
11	12 Biw late pay forms due in PR 11:45 am <i>Recap Time Sheets mailed</i>	13	14 <i>Payday for Biw late pay</i>	15 MPV's mailed <u>Summer Term PAF's due in Pro- vost's Office</u>	16 <i>4R/5R PAF's due HR 11:45</i>	17
18	19 4R/5R14 Time Entry by 8:00 pm	20 HRS files closed for payroll processing	21 <i>1R/2R PAF's due HR 11:45</i>	22 1R/2R07 Leave En- try by 8:00 pm	23 <i>Payday 4R/5R14 HRS files closed for payroll processing</i>	24
25	26 Biw late pay forms due in PR 11:45 am <i>Recap Time Sheets mailed</i>	27	28 <i>Payday for Biw late pay</i>	29	30 <i>Payday 1R/2R07 4R/5R PAF's due HR 11:45</i>	