

December 2005

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				<i>1</i> <i>Mon late pay forms due in PR 11:45</i>	<i>2</i> <i>Payday</i> <i>4R/5R04</i>	<i>3</i>
<i>4</i>	<i>5</i> <i>Biw late pay forms due in PR 11:45</i> Recap Time Sheets mailed	<i>6</i> <i>Payday</i> <i>Mon Late Pay</i>	<i>7</i> <i>Payday</i> <i>Biw Late Pay</i> Mail MPV's	<i>8</i>	<i>9</i> 4R/5R PAF's due HR 11:45 Recap Time Sheets mailed	<i>10</i>
<i>11</i>	<i>12</i> 4R/5R05 Time entry by 8:00 pm 1R/2R PAF's due HR 11:45	<i>13</i> 1R/2R03 Leave entry by 8:00 pm HRS files closed for payroll processing	<i>14</i> 4R/5R PAF's due HR 11:45 HRS files closed for payroll processing	<i>15</i> 4R/5R06 Time entry by 8:00 pm	<i>16</i> <i>Payday</i> <i>4R/5R05</i> HRS files closed for payroll processing	<i>17</i>
<i>18</i>	<i>19</i>	<i>20</i>	<i>21</i> <i>Payday</i> <i>4R/5R06</i> <i>1R/2R03</i>	<i>22</i> <i>HOLIDAY</i>	<i>23</i> <i>HOLIDAY</i>	<i>24</i>
<i>25</i>	<i>26</i> <i>HOLIDAY</i>	<i>27</i> <i>HOLIDAY</i>	<i>28</i> <i>HOLIDAY</i>	<i>29</i> <i>HOLIDAY</i>	<i>30</i> <i>HOLIDAY</i>	<i>31</i>