

# High School Awards Program Training

Please see read through this guide  
to learn about presenting  
scholarships at high school awards  
programs!

# What is a high school awards program?

- High School Awards Programs are hosted by individual high schools, and the purpose is to recognize scholarship recipients.
  - These events are scheduled at various times; morning, noon, night, but typically occur Monday-Friday in the months of **April and May**.
  - Auburn University attempts to have a representative/volunteer at all high school programs that we are invited to in the state of Alabama.

# What do I do?

- Alumnus will be asked to attend an Awards Program in the event that a representative from the Admissions Office can not attend.
- The alumnus will attend the awards program as the Auburn University representative and present the award(s) to the deserving students who have received a freshman, general, and/or departmental scholarship.

# How do I get the scholarships, and how do I know what to say?

- We will send the scholarship certificates to the school that is hosting the awards program and they will pass them on to you the day of the ceremony.
- You will be provided a script for the presentation of scholarships.
- Each student's name is printed on his/her certificate along with the name of the scholarship being awarded.
- As you present the scholarships, please shake the recipient's hand and congratulate them.

# Thank you and War Eagle!

For any additional questions about volunteering for awards programs, please feel free to contact:

**Candice Brooks**

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