AUBURN UNIVERSITY
CONFIDENTIAL INFORMATION FORM
FOR IT SUPPORT STAFF

The Auburn University Electronic Privacy Policy establishes guidelines for faculty, staff, and students in the appropriate treatment of data on University computers and storage systems. This policy is available on the Auburn University web site:

https://sites.auburn.edu/admin/universitypolicies/Policies/ElectronicPrivacyPolicy.pdf

As an IT support staff member employed by Auburn University, I affirm that:

- I will access confidential or proprietary information or data on Auburn University computer systems, or in any other manner, only when it is necessary in the course of my duties as an employee, and in accordance with university policy.

- I will maintain and protect the confidentiality of any information or data to which I may have access, regardless of the method used to retrieve or display it.

- I will not make any unauthorized changes to any information or data to which I may have access.

- I will not knowingly violate any University policy, state or federal law governing information privacy.

- I am aware that Auburn University Information Technology policies are maintained on the Auburn University web site (http://www.auburn.edu/policies/) and consider it part of my duties to keep abreast of these policies.

- I understand that any violation of this affirmation could result in disciplinary action including termination.

_____
Signature

_____
Date

_____
Print Name

July, 2012