

**The By-Laws of the
Auburn University Karate Club
March 25, 2008**

Article I. Name

Section I: Name

This Organization should be recognized as the Karate Club.

Section II: Affiliation

The club will maintain membership with the Japan Karate Association. The association will allow competition between the Auburn University Karate Club and other JKA University clubs.

**Article II.
Purpose**

The primary purpose of this organization is to practice traditional Shotokan Karate together.

Provide Auburn University students, faculty, and staff, with the opportunity to experience the sport of karate and provide them with an additional means of fitness and recreation.

**Article III .
Membership**

Section I: General Members

Membership shall be restricted to enrolled Auburn University students, faculty, and staff No University student may be denied membership on the basis of race, sex, religion, national origin, color, age, disability or veteran status.

Section II: Voting Members

Current members are eligible to vote if they are in good financial standing and in good standing with attendance.

**Article IV.
Officers**

Section I:

An Executive Committee shall be formed and maintained to promote order and govern the activities of the organization. The President, Treasurer, Secretary, Alumni at large, and Advisor shall be the members of the Executive Committee.

Section II:

Executive Committee will be decided upon through leadership applications, which are to be submitted by current members wishing to hold an office.

Section III: Term Limits

There is no limitation to the number of terms for which any single person may be reelected.

Section IV: Roles of the Officers

A. President

The President shall serve as Chairman of the Executive Committee and shall be responsible for the direction and action of the organization.

The President shall conduct meetings in an orderly and expeditious manner and may eject any member from any meeting to preserve order and decorum.

The President shall make decisions on all matters concerning the organization that do not require an Executive Committee vote or general member's vote as provided for or required in By-laws.

The President shall be responsible for providing all information to appropriate officials as required by University regulation and local, state, and national law and Japan Karate Association regulation.

The President may create or dissolve any committees as deemed appropriate and may appoint members to chair said committees.

The President is the leader of the organization and shall abide by and enforce the provisions of the constitutions and by-laws

B. Treasurer

In accordance with the financial needs of the club and approval by the Executive Committee, the treasurer will set dues each semester.

The Treasurer shall be responsible for collecting, maintaining, and distribution of all organization funds.

The Treasurer shall maintain accurate financial records that shall be made available for examination by any club member upon request.

The Treasurer shall keep accounts and maintain deposits into the organization's funds and make expenditures.

The Treasurer shall be responsible for making financial reports to members, the University and the Japan Karate Association officials as required and appropriate.

C. Secretary

The Secretary shall keep accurate minutes of regular and Executive Committee proceedings and shall keep and preserve all documents recording the activities of the organization.

The Secretary shall conduct any correspondence as directed by the President. The Secretary shall be responsible for informing the members of matters such as meeting time and place and all other information deemed necessary by the President.

D. Alumni at Large

The Alumni at Large members will be graduated members of the Karate Club who are elected by the Alumni group at their voting party.

Section V: Impeachment

All Executive Members must fulfill their duty as an officer. If they cannot fulfill the requirements the other Executive Members will vote on their removal from office and

appoint a replacement.

- i. Each officer must receive no less than 51 % of the total vote of the members present and eligible to vote.
- ii. Unless terminated by resignation or impeachment, each officer's term of office shall be- one calendar year.
- iii. An officer may be removed from office, by the Executive Committee, with a 3/5 vote or by higher authority, such as the club Advisor or Club Sports Advisor.

Article V. **Elections**

Section I:

Elections of new officers will take place by the close of the fall semester.

Section II:

The members of the Executive Committee shall be Auburn University Karate Club members, in good standing, having no financial indebtedness to the organization, and elected by popular vote of the current Auburn University Karate Club members at a regularly scheduled meeting.

Section III:

Members who are running for office must submit a leadership application, which is to be approved by the active Executive Committee. The application will provide valid evidence that the member is capable of holding the position desired. Upon approval of the application, the nominee will provide a speech to the members for the Karate Club members, on election day.

Section IV:

Officers must receive no less than 51% of the total vote of the members present and eligible to vote.

Voting will be held by a secret ballot, which is to be tallied by the Secretary.

Section V:

If an officer decides to step down or is no longer enrolled in Auburn University, the Executive Committee will nominate the best member suitable for the position.

Article VI. **Advisors**

The Faculty Advisor shall council officers and members on matters of University policy and act as a liaison between the Organization and the University administration.

The Faculty Advisor of the organization shall be a full-time faculty or staff member at Auburn University, interested in the sport of karate and elected by a majority of eligible members present at a regular scheduled meeting.

Article VII. Meetings

The time and place of general membership meetings shall be determined by the President with due regard for members' class and work schedules. The Secretary shall inform all members of a general membership meeting at least three school days in advance.

The President may call a meeting of the Executive Committee at the earliest convenience of the majority of the Committee members. The faculty advisor must be notified and should be present.

Regular meetings will be held for the Executive Committee to handle business. Members will attend bi-weekly meetings in order to be informed of the business of the Club. In order to conduct business at a regularly scheduled meeting there must be 75% of the members in attendance.

Article X. **Amendments**

The constitution may be amended, by a 3/5 vote of the Executive Committee. The President, Treasurer, Secretary, Advisor, and Alumni at large each get one vote.

**The Constitution of the
Auburn University Karate Club
March 25, 2008**

**Article I.
Parliamentary Authority**

The rules contained in Robert's Rules of Parliamentary Procedures shall govern the organization in all cases to which they are not applicable, and in which they are not inconsistent with the bylaws of this organization.

**Article II.
Membership**

Membership shall be restricted to enrolled Auburn University students, faculty, and staff.

Dues shall be affixed at a rate decided upon by the Executive Committee and collected per academic semester and shall become payable no later than the second regular meeting of the organization each semester.

An individual may not participate in training with the Auburn Karate Club if financially delinquent.

Dues are non-refundable once a member has trained with the club.

If a member does not act in accordance to Club Sports rules, the Executive Committee and Club Sports advisor reserve the right to remove the member from the team.

**Article III.
Elections**

Section I:

Elections of new officers will take place by the close of the spring semester.

Section II:

The members of the Executive Committee shall be Auburn University Karate Club members, in good standing, having no financial indebtedness to the organization, and elected by popular vote of the current Auburn University Karate Club members at a regularly scheduled meeting.

Section III:

Members who are running for office must submit a leadership application, which is to be approved by the active Executive Committee. The application will provide valid evidence that the member is capable of holding the position desired. Upon approval of the application, the nominee will provide a speech to the members for the Karate Club members, on election day.

Section IV:

Officers must receive no less than 51% of the total vote of the members present and eligible to vote.

An eligible voting member shall be defined as an Auburn University student, having paid all dues owed to the organization and having no more than 3 unexcused absences from regular scheduled meetings or practices. The President or his designee shall decide what constitutes an excused absence.

All members, providing they do not owe dues from any previous academic term, shall have their voting privileges reinstated at the beginning of each academic term.

A secret ballot shall be created, distributed, and tallied by the Secretary for all officer elections.

Section V:

If an officer decides to step down or is no longer enrolled in Auburn University, the Executive Committee will nominate the best member suitable for the position.

Article IV.
Standing Committees

As provided in the Constitution, the President may create and dissolve any committee deemed necessary and may choose the chairpersons of any committees. The chairpersons may choose the members of their respective committees with approval from the president.

Article V.
Meeting Requirements

Regular meetings will be held for the Executive Committee to handle business. Members will attend bi-weekly meetings in order to be informed of the business of the Club. In order to conduct business at a regularly scheduled meeting there must be 75% of the members in attendance.

Article VI. Reports

Officers and Chairpersons shall make pertinent reports to the President on a regular or as needed basis and on time.

Article VIII.
Amendments to By-Laws

A proposal for amendment of the By-Laws must be submitted in writing to the Executive Committee who shall then have two weeks to review the proposal and announce their decision to the general membership.