

**GRADUATE FACULTY APPOINTMENT AND REAPPOINTMENT
CRITERIA AND STANDARDS
Auburn University College of Nursing**

College Approval:

Gregg Newschwander, Dean, AUCON: _____

Date: _____

Graduate School Approval:

George T. Flowers, Dean, Graduate School: _____

Date: _____

	Level 0	Level 1	Level 2
Level of Membership	The faculty member may teach at 6000 and 7000 levels and serve on master's and DNP committees.	All Level 0 activities. The faculty member may teach at 8000 levels and serve on PhD committees; direct master's theses, direct DNP projects; and advise and mentor master's and doctoral students. In addition, faculty members who have a PhD may co-chair PhD dissertations with a Level 2 faculty member.	All Level 1 activities. Faculty members who have a PhD may chair PhD dissertations.
Term of appointment	5 years	7 years	7 years
Initial appointment criteria	Nominees must have the highest terminal degree commonly awarded in their field (e.g., DNP, EdD, PhD) and hold a faculty appointment.	All Level 0 criteria <ul style="list-style-type: none"> • 2 years prior service teaching graduate courses (i.e., 6000 level or higher) at Auburn University or another institution • served on master's and/or doctoral committees, • advised or mentored graduate students. 	All Level 0 criteria <ul style="list-style-type: none"> • 3 years prior service teaching graduate courses (i.e., 6000 level or higher) at Auburn University or another institution • served on an advisory committee of at least three graduate students, either at Auburn or at another institution of higher education • advised or mentored graduate students • demonstrated ability to engage successfully in scholarship: (a) an author or co-author of at least two research articles (primary author of at least one of these) published in or accepted for publication in reputable refereed journals and (b) an author or co-author of a third scholarly contribution, either already published or accepted for publication, such as an article

			related to theory or practice in a refereed journal, an article in a refereed proceedings publication, an externally funded grant with substantial research component, or another significant scholarly work (e.g., books, book chapters, monographs, multimedia products, additional published peer-reviewed article)
Initial appointment procedures	<p>The Graduate Program Director will notify candidates to apply for an initial appointment which is usually soon after appointment to the AUCON faculty. Application should be made prior to assuming teaching or other Level 0 responsibilities.</p> <p>Candidates will submit their curriculum vitae to the Promotion and Tenure (P&T) Committee along with a memorandum requesting appointment to Level 0 class.</p> <p>After review and recommendation (i.e., approved or rejected) by the AUCON P&T Committee, the candidate will request a password for the Graduate Faculty Approval System (GFAST) by writing to the Dean of the Graduate School.</p> <p>Once the password is obtained, the candidate will complete the application form by entering appropriate supporting information in the fields and uploading their vitae to the GFAST. The link to GFAST is in AU Access. Once in AU Access, select the Faculty/Advisors tab, and the Graduate Faculty Approval System is under the Graduate School heading on the right side of the Faculty/Advisors page.</p> <p>Nomination materials are automatically forwarded to the Graduate School for review and approval by the Dean of the Graduate School and the Graduate Council.</p>	<p>The Graduate Program Director will notify candidates to apply for an initial appointment which is usually soon after appointment to the AUCON faculty. Application should be made prior to assuming teaching or other Level 1 responsibilities.</p> <p>Candidates will submit their curriculum vitae to the Promotion and Tenure (P&T) Committee along with a memorandum requesting appointment to Level 1 class and outlining how the Level 1 criteria are met.</p> <p>Follow the procedures under Level 0.</p>	<p>The Graduate Program Director will notify candidates to apply for an initial appointment which is usually soon after appointment to the AUCON faculty. Application should be made prior to assuming teaching or other Level 2 responsibilities.</p> <p>Candidates will submit their curriculum vitae to the Promotion and Tenure (P&T) Committee along with a memorandum requesting appointment to Level 2 class and outlining how the Level 2 criteria are met.</p> <p>Follow the procedures under Level 0.</p>
Reappointment criteria	<ul style="list-style-type: none"> • taught 6000 level or 7000 level courses • consistent faculty annual reviews of “meets expectations” or above. 	<p>Level 0 criteria</p> <ul style="list-style-type: none"> • taught 6000 level and above courses • served on master’s and/or doctoral committees 	<p>Level 1 criteria</p> <ul style="list-style-type: none"> • served on an advisory committee of at least three graduate students • advised or mentored graduate students • engaged successfully in scholarship: (a) author or co-author of at least two research articles

		<ul style="list-style-type: none"> • directed master's theses and DNP projects • advised or mentored master's and doctoral students. 	<ul style="list-style-type: none"> • author or co-author of a third scholarly contribution.
Reappointment procedures	<p>Prior to the end of the initial 5-year period, the Graduate Program Director will notify candidates to apply for reappointment.</p> <p>Candidates submit faculty annual review information about teaching, scholarship, and service performance and a current curriculum vitae to the Graduate Program Director for review by the graduate faculty.</p> <p>Graduate faculty review the materials and make a recommendation to the Graduate Program Director for reappointment to Level 0 or recommend that the candidate apply for different classification. The vote requires a 2/3 vote of the AUCON graduate faculty.</p> <p>Candidates complete the GFAST reappointment application form.</p> <p>Reappointment materials are automatically forwarded to the Graduate School for review and approval by the Dean of the Graduate School and the Graduate Council.</p>	<p>Prior to the end of the initial 7-year period, the Graduate Program Director will notify candidates to apply for reappointment.</p> <p>Same procedures as Level 0.</p>	Same procedures as Level 1.
Appeal process	<p>Faculty members may appeal denial of appointment or reappointment by letter to the Dean of the Graduate School. The letter shall detail reasons for the appeal.</p> <p>The letter will be reviewed by an Appeals Committee appointed by the Dean of the Graduate School.</p> <p>The report of the Appeals Committee is acted on by the Dean of the Graduate School except when the Appeals Committee is deadlocked, and in that instance, the appeal is reviewed by the full Graduate Council.</p> <p>In all cases, the Dean of the Graduate School writes the final recommendation to the President of the University who makes the final decision.</p>	Same	Same