MINUTES OF THE SIXTH MEETING OF THE GRADUATE COUNCIL FOR 2025

June 3, 2025

Next Meeting: JULY 1, 2025 (2:00-3:30 PM)

Participating Members of the Council and Retirement Dates:

George Flowers (Dean), Maria Witte (Associate Dean), Brandi Long (Assistant to Dean), Matthew Hoch (2026), Bryan Beckingham (2026), Brian Via (2026), Nedret Billor (2026), Stephen Erath (2026), Ya-Xiong Tao (2027), Valentina Hartarska (2027), Jeff Kim (2027), Reginald Blockett (2027), Kasia Leousis (2027), Rachel Sweeney (2025), Jitka Hilliard (2025), Forrest Smith (2025), Esther Akinrinde (GSC).

APPROVED MINUTES: May 6, 2025

NEW BUSINESS:

- The Graduate Council approved without opposition a motion to require the inclusion of an **AI Disclosure Statement in Theses and Dissertations.** Full details can be found in the attached document entitled *AI Usage Disclosure Statement for Theses and Dissertations*.

- The Graduate Council approved without opposition a motion to approve document entitled **Graduate School Guidance on AI Usage by Graduate Student**. Full details can be found in the attached document entitled *Graduate School Guidance on AI Usage by Graduate Students*.

OLD BUSINESS:

Credentials committee recommendations for graduate faculty appointments and reappointments:

- *The Graduate Credentials Committee approved without opposition the following appointments and reappointments:*

No.	Name	Title	Department Name	Reviewing Class	Apt. Type
1	Shana Carter	Assistant Professor	Kinesiology	1	Initial Appointment
2	Veena Chattaraman	Professor	Consumer and Design Sciences	2	ReAppointment
3	Joaquim Dias	Assistant Professor	Aerospace Engineering	2	Initial Appointment
4	Nicoletta Fala	Assistant Professor	Aerospace Engineering	2	Initial Appointment
5	Robert Gitzen	Associate Professor	Forestry and Wildlife Sciences	2	ReAppointment
6	Steven Halpin	Professor	Electrical and Computer Engineering	2	ReAppointment
7	Peter Hastie	Professor	Kinesiology	2	ReAppointment
8	Megan Lafrombois	Associate Professor	Political Science	2	Initial Appointment

9	Kelsey Mccune	Assistant Professor	Forestry and Wildlife Sciences	2	Initial Appointment
10	James Michael	Associate Professor	Aerospace Engineering	2	Initial Appointment
11	Joseph Molnar	Professor	Agri Economics and Rural Sociology	2	ReAppointment
12	Sabin Poudel	Assistant Professor	Poultry Science	2	Initial Appointment
13	Kelsey Rushing	Director	Nutrition Sciences	1	Initial Appointment
14	David Scarborough	Associate Professor	Aerospace Engineering	2	ReAppointment
15	Robert Spitz	Adjunct Assistant Professor	Nutrition Sciences	1	Initial Appointment
16	Sunjae Won	Assistant Professor	Agri Economics and Rural Sociology	2	Initial Appointment

Curriculum Committee recommendations for program/course proposals and modifications:

- *The Graduate Council approved without opposition the following curricular items:*

Course Code	Title	College	Status
BUSI 6550	Product/Process Design and Development I	HCOB	Inactivation
GRAD 7300	Emotional Intelligence in Leadership	Graduate School	New
GRAD 7100	Professional Development	Graduate School	Revision
PHYS-PHD	PhD Physics	COSAM	Revision

OTHER ITEMS:

- None

ADJOURN

Schedule for next meetings: August 5, September 2 (in-person), October 7, November 4, and December 2.

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Artificial Intelligence (AI) Use Disclosure Statement

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In the preparation of this thesis / dissertation, the following Artificial Intelligence (AI) tools were used: [list specific tools]. These tools were used primarily to [describe specific functions]. The author acknowledges full responsibility for the intellectual content of this work and has ensured that all AI-assisted sections have been reviewed and revised for accuracy and appropriate academic style. All AI-generated content was reviewed and validated for relevance, appropriateness, and accuracy before incorporation into the final document to maintain scholarly integrity of this research.

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Page number, in Arabic numbers, centered, at least 1/2" from bottom of page

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Auburn University

Guidelines for Artificial Intelligence (AI) Usage by Graduate Students

Permissibility

- Each graduate program may develop guidelines for the permissible usage of AI in research and/or writing of theses, dissertations, and other works by graduate students.
- Program specific guidelines must adhere to overarching Auburn University principles and guidelines, which can be found at ADVISORY GUIDANCE: USE OF GENERATIVE AI TOOLS | OACP
- Program GPOs are responsible for ensuring that the program specific guidelines remain in accordance with the overarching AU principles and guidelines, which may evolve in response to this rapidly advancing technology.
- Such guidelines should follow the normative expectations for graduates in their specific discipline.
- Students writing for external publications should follow the guidelines and requirements of those publications.

Disclosure

- Students are responsible for understanding and following AU and program-specific guidelines regarding the usage of AI.
- Usage of AI by graduate students in research and writing must be disclosed and approved by the student's advisory committee.
- The disclosure will include the various ways AI tools have been used in conducting the research and/or writing the thesis, or dissertation, or other academic document.
- AI use disclosure will be included as part of the official thesis/dissertation format requirements.

Guidance

- Graduate programs will provide guidance to graduate students on the responsible and ethical use of AI tools to protect students from future academic and professional risks.
- Graduate programs will provide training resources for faculty and graduate students on the responsible use of AI tools in their respective fields.
- Graduate faculty will work closely with their mentees to verify the authenticity and originality of their research and writing.

As of June 2025