

## Merchandising Intern Evaluation

Department of Consumer and Design Sciences, College of Human Sciences, Auburn University

Name of Intern \_\_\_\_\_ Date of Evaluation \_\_\_\_\_

*Please rate this intern on the following attributes:*

	Excellent	Very Good	Good	Fair	Poor
<b><u>Personal Characteristics</u></b>					
<b><u>Within the Workplace</u></b>					
Initiative	_____	_____	_____	_____	_____
Resourcefulness	_____	_____	_____	_____	_____
Dependability	_____	_____	_____	_____	_____
Performance under stress	_____	_____	_____	_____	_____
<b><u>Academic Preparedness</u></b>					
Knowledge to complete assigned tasks	_____	_____	_____	_____	_____
Problem solving ability	_____	_____	_____	_____	_____
Oral communication skills	_____	_____	_____	_____	_____
Written communication skills	_____	_____	_____	_____	_____
<b><u>Professionalism</u></b>					
Ability to work independently	_____	_____	_____	_____	_____
Quality of work	_____	_____	_____	_____	_____
Timeliness in completing work	_____	_____	_____	_____	_____
Professionalism	_____	_____	_____	_____	_____
<b><u>Interpersonal Skills</u></b>					
Response to supervision	_____	_____	_____	_____	_____
Response to criticism	_____	_____	_____	_____	_____
Ability to work with others	_____	_____	_____	_____	_____

**Please rate the intern's overall performance by checking one of the following:**

☐ **Excellent** ☐ **Good** ☐ **Fair** ☐ **Poor**

**If there was a suitable entry level management position open in your firm, would you hire this intern?**

☐ **Yes** ☐ **Not Sure** ☐ **No** ☐ **Yes, already have!**

**If you answered "No" or "Not Sure", please share your reasons.**

**What are the intern's greatest strengths?**

**Please list specific instances of performance or personal attributes that contributed to the positive evaluation of this intern.**

**What specific attributes, personal and/or professional, do you believe need further development?**

**Please list specific instances where performance or personal attributes could be developed to further the intern's success.**

**Based on this Student Intern's performance would you consider employing other Student Interns from Auburn's Apparel Merchandising, Design and Production Management program?**

**Rating \_\_\_\_\_**

---

**Signature and Title of Supervisor**

---

**Firm**

---

**Date**

**We welcome your comments about this intern and/or the Apparel Merchandising program. Please attach any additional comments. Thank you for providing an internship experience for our student and for taking time to provide this evaluation. Please share this completed evaluation with the intern (and discuss performance with intern) at least two weeks prior to the end of the internship. If there are issues that you prefer to discuss directly with the academic supervisor, contact Dr. Sandra Forsythe (334 844-6458, [forsysa@auburn.edu](mailto:forsysa@auburn.edu)).**