



## PROGRAM FEES & PAYMENT POLICY

updated 2/8/16

J O S E P H   S .   B R U N O   A U B U R N   A B R O A D   I N   I T A L Y

### PROGRAM FEES

Current Program Fees are:

College of Human Science students

- In-state 10,300 Euro
- Out-of state 12,400 Euro

Non-College of Human Science & Non-Auburn students

- In-state 12,400 Euro
- Out-of-state 14,500 Euro

### DEPOSIT

A non-refundable deposit of \$1,500 is required to enroll a student in any one of the three sessions (Fall, Spring or Summer) of Joseph S. Bruno Auburn Abroad in Italy.

Payment of the deposit must be made by cash, check or money order payable to Joseph S. Bruno Auburn Abroad in Italy in the amount of \$1,500 and accompanied by an application indicating which session they plan to attend. Checks are to be turned in to the Office of Global Studies (Room 232) in Spidle Hall. Upon acceptance into the Program, students will receive an email acknowledging the receipt of their deposit and confirming the semester for which they have been enrolled.

### TRANSFER OF DEPOSIT

Deposits are non-refundable. However, prior to the Session Commitment Date (see chart below), a student may transfer their registration to another session with no penalty. To do this, students must notify the Office of Global Studies on or before this date to request their deposit be applied to another session. If an opening in the requested session is available, the request will be accommodated, the registration and deposit transferred, and the student notified via email of a successful transfer. If there is not an opening in the requested session, the registration will remain in the original session and is subject to the remaining payment policies and deadlines for that semester.

After the Session Commitment Date, students cannot transfer their enrollment and deposit to a session that is different than the one to which they were assigned when the deposit was submitted. To enroll in a different session, a new \$1,500 deposit must be submitted.

Session Commitment Date* <i>Students cannot transfer their enrollment and deposit to a session that is different than the one to which they were enrolled when the deposit was submitted.)</i>	Fall Session	Spring Session	Summer Session
	March 1	July 1 <i>of preceding year</i>	November 1 <i>of preceding year</i>

\* If the date noted falls on a weekend or AU holiday, the Session Commitment Date will be the first AU working day following the date shown above.

## PAYMENT OF BALANCE OF PROGRAM FEE

After payment of the non-refundable deposit, the balance of the Program Fee will be divided and billed in two installments.

Both payments will be billed in US dollars using the US Dollar to Euro exchange rate as of the first Billing Date.

Exact Bill Dates and Payment Due Dates can be determined using the following chart. The Billing References noted in the table correspond to the dates indicated on the appropriate Billing Schedule published by AU Student Financial Services (SFS) office. [www.auburn.edu/administration/business\\_office/sfs/index.html](http://www.auburn.edu/administration/business_office/sfs/index.html)

	<b>PAYMENT #1:</b> <i>50% of the remaining Program Fee  (after deduction of deposit amount*)</i> billed on the Bill Date and due on the Payment Due Date of Billing Reference:	<b>PAYMENT #2:</b> <i>50% of the remaining Program Fee  (after deduction of deposit amount*)</i> billed on the Bill Date and due on the Payment Due Date of Billing Reference:
Fall Session	#9 <i>billed mid-March; due early April</i>	#11 <i>billed mid-May; due early June</i>
Spring Session	#2** <i>billed mid-August; due mid-September</i>	#3** <i>billed mid-September; due early October</i>
Summer Session	#4** <i>billed mid-October; due early November</i>	#6** <i>billed mid-December; due early January</i>

\* Amount deducted is equal to the value in Euro of the deposit amount of \$1,500 on the Bill Date for Payment #1.

\*\* Billing Reference for year preceding travel. (For example, Billing Reference dates for the Spring 2017 session will be in 2016.)

## WITHDRAWAL FROM PROGRAM

If a student is unable or does not wish to participate in the session that he or she was originally enrolled when applying and submitting their deposit, and is not able or does not want to transfer their registration to another session with an opening, but rather, chooses or needs to withdraw completely from the Program, they will forfeit a percentage of the amount of Program Fee that they have paid, regardless of whether the withdrawal is due to unforeseen and/or unfortunate circumstances. Assuming payments have been made in full by the deadlines specified, the amount of the Program Fee to be refunded will be determined as follows:

STUDENT WITHDRAWS:	PERCENTAGE OF PROGRAM FEE REFUNDED:
16 - 21 weeks prior to departure from the U.S.	75%
12 - 16 weeks prior to departure from the U.S.	50%
8 - 12 weeks prior to departure from the U.S.	25%
0 - 8 weeks prior to departure from the U.S.	No refund

Any funds remaining after these amounts have been deducted from what an Auburn University student has paid will be credited to the student's AU account. Students from colleges and universities other than Auburn University will receive a check for this amount. At the time of withdrawal, if the funds that have been paid by a student are not equal to the amount due, the refund will only be of any funds above the percentages retained.