

**PLEASE CHECK ONE** Class applying for:  
☐ Dually Enrolled 8:30- 11:30 AM and 12:30-3:30 PM  
☐ Morning only 8:30 - 11:30 AM  
☐ Afternoon only 12:30 - 3:30 PM

Office use:  
Date Received: \_\_\_\_\_ Accept letter sent: \_\_\_\_\_  
Deposit rec'd \_\_\_\_\_ Wait pool letter sent \_\_\_\_\_  
Supply fee rec'd \_\_\_\_\_ Pink form rec'd \_\_\_\_\_

## Application for 2015-2016

DEPARTMENT OF HUMAN DEVELOPMENT & FAMILY STUDIES  
COLLEGE OF HUMAN SCIENCES  
AUBURN UNIVERSITY EARLY LEARNING CENTER - 844-4696

Child \_\_\_\_\_  
First Name(s) Last Name Name by Which Child will be Called at School  
(Please Print Clearly)

Child's Birthdate: Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_ Age as of September 1, 2015 \_\_\_\_\_

Child's Sex: Male \_\_\_\_\_ Female \_\_\_\_\_

Has this child or a sibling been enrolled at the AUELC in the past? no \_\_\_\_\_ yes \_\_\_\_\_ Is the child toilet-trained? no \_\_\_\_\_ yes \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell phone (mother) \_\_\_\_\_ (father) \_\_\_\_\_

Preferred phone number for contact: \_\_\_\_\_ Preferred email for contact: \_\_\_\_\_

Home Address: Street \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

E-Mail address(es), (Mother) \_\_\_\_\_ (Father) \_\_\_\_\_

Mother or Mothering Person's name (list relationship) \_\_\_\_\_

Mother's Place of Work \_\_\_\_\_ Phone \_\_\_\_\_  
(Please list dept. if at Auburn University)

Father or Fathering Person's name (list relationship) \_\_\_\_\_

Father's Place of Work \_\_\_\_\_ Phone \_\_\_\_\_  
(Please list dept. if at Auburn University)

Child's native language or second language, and country of origin  
(if other than English and U.S.A.) \_\_\_\_\_

Please describe your family's racial, cultural, ethnic, and religious background \_\_\_\_\_

Describe any special helps or supports (e.g., medications, hearing aids) your child would need to be able to participate in the program. Please also list allergies and religious or ethical food restrictions.

List each child in your family (including applicant) by first name and birth date  
(month, day, year).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How did you hear about our program? \_\_\_\_\_

Please see back of this page for information regarding the program.

**PLEASE READ THE FOLLOWING INFORMATION CAREFULLY WHEN SUBMITTING AN APPLICATION:**

The Auburn University Early Learning Center is accredited by the National Association for the Education of Young Children. The Center cannot be licensed by the state of Alabama because one state agency cannot regulate another state agency. The Center does voluntarily meet licensing regulations. For state regulations please see: [http://www.dhr.state.al.us/large\\_docs/DayCareCenters.pdf](http://www.dhr.state.al.us/large_docs/DayCareCenters.pdf)

The Auburn University Early Learning Center supports the instructional and research programs of the Department of Human Development and Family Studies. It provides students and faculty an opportunity for child and family study through observation, case study, and research. Preschool children are observed frequently, and the children and their families may be called upon to cooperate in case studies and research projects. Parents may be requested to reinforce their children's school activities with learning experiences in the home or asked to participate in parent education programs. The three-fold function of the Center, the training of students, child and family research, and service to you, your child, and the community requires your full participation in the program.

Parents agree to cooperate in service, training, and research programs of the Auburn University Early Learning Center and understand that enrollment in future years could be contingent on participation in most phases of the program including research. They are urged to discuss any problems or concerns with the Auburn University Early Learning Center Director so that the needs of the Center and those of families can be met.

Applications are accepted beginning October 1 for the next academic year. We begin selecting children for groups February 1 but the process generally takes about 3 weeks. To meet the needs of faculty and students, we try to maintain a balanced child population, including children from varied social, cultural, and economic backgrounds and a rough equivalence of boys and girls. In selecting children for the program we consider these factors in addition to the child's age and the date of application. Priority will be given to previously enrolled children and siblings and children attending both am and pm sessions. If your child is selected for admission to the program, you will be informed in writing and asked to pay a part of the fall tuition in advance as a **NONREFUNDABLE** deposit. There is no guarantee of continued enrollment in subsequent years, although every effort is made to continue enrollment if possible. Applications of children who are not selected during the initial selection process are placed in a waiting pool. When a child withdraws from the Center, or if a family does not accept the initial offer of a slot, we try to find a child similar to the withdrawing child (e.g., same sex and age). Thus, because of our population requirements, it is impossible to compile a prioritized waiting list.

**Children must be 3 years old by September 1 and toilet trained in order to participate in the program.** Children are welcome to participate in both a morning and afternoon program. **Care must be provided by a parent or babysitter provided by the parent between 11:30 and 12:30.**

**Please refer to the proposed schedule of groups in the upper left hand of the application and check which class you prefer.** Ages, times, and fees are determined on an annual basis to meet the research, instructional, and budgetary needs of the Department of Human Development and Family Studies. Further parental responsibilities include submission of:

- Alabama Certificate of Immunization
- Intake questionnaire and required forms packet - to be completed by parents as part of the admission process

**Applications must be resubmitted annually.** Please notify the Auburn University Early Learning Center Director if your address or phone number changes, or if you decide you no longer want your child to be considered for admission. Please mail this application to:

**Director  
The Auburn University Early Learning Center  
203 Spidle Hall  
Auburn, AL 36849-5604**

Thank you for your interest in the Auburn University Early Learning Center. Please see our website at **[www.humsci.auburn.edu/earlylearn-main.php](http://www.humsci.auburn.edu/earlylearn-main.php)** for Policies and Procedures and more information about the center or call 844-4696