

AUBURN UNIVERSITY HARRISON SCHOOL OF PHARMACY

REFERENCE TO AUBURN UNIVERSITY FACULTY HANDBOOK AND EMPLOYEE BENEFITS

A. Academic Freedom

http://www.auburn.edu/academic/provost/facultyHandbook/chapter%203-personnel_policies.html#secthreeone

B. Promotion and Tenure Policies and Procedures

The criteria and considerations for promotion and tenure can be found in the Auburn University Faculty Handbook (<http://www.auburn.edu/academic/provost/facultyHandbook/>). Examples of activities that may be considered in decisions for HSOP faculty are found in Tables 1-3.

C. Scholarship Definitions

D. Intellectual Property

<http://www.ott.auburn.edu/IP-FAQ.htm#WhatisIP>

E. Appointment – Section 3.3

<https://sites.auburn.edu/admin/universitypolicies/Policies/AuburnUniversityFacultyHandbookPolicies.pdf>

F. Grievances - Section 1.2, Article 6

<https://sites.auburn.edu/admin/universitypolicies/Policies/AuburnUniversityFacultyHandbookPolicies.pdf>

G. Leave

http://www.auburn.edu/administration/human_resources/manual/sect05.htm

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Table 1

Examples of Instructional Activities That May Be Considered For Evaluation of Promotion and Tenure

Teaching

- Teaching regular course offerings
- Developing course material
- Developing new courses/labs
- Coordinating a team taught course
- Teaching in a team taught course
- Clinical teaching/independent studies/tutorials
- Supervising independent study/ undergraduate, graduate or clinical research
- Implementing innovative technology for instruction
- Developing and applying educational innovations in the classroom
- Providing meaningful feed to students on their work

Sources of evaluation

- Student evaluations of teaching
- Peer evaluations
- Self-evaluation
- Department head assessment
- Adoption of curricular or teaching material by other institutions.
- Special honors or recognition for teaching excellence or innovation

Advising

- Advising professional or graduate students on programs of study
- Advising student groups
- Serving on master's or doctoral committees
- Advising/mentoring graduate students
- Advising/mentoring fellows/residents
- Advising in clinical training programs
- Advising about career planning

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Table 2

Examples of Research/Scholarship Activities That May Be Considered For Evaluation of Promotion and Tenure

Scholarly/Research Activities

- Books
- Book chapters
- Refereed journal articles
- Monographs, technical reports, etc
- Reviews
- Abstracts
- Non-referred publications
- Citation counts
- Invited presentations/seminars
- Contributed presentations
- Poster presentations
- Producing deliverable systems
- Patents
- Editing of books
- Editing of journals

Sources of Evaluation

- Faculty review committee
- External peer reviews of activities
- Self evaluation
- Department/unit head assessment
- Agencies supporting the activity
- Collaborators
- Awards/honors
- Achieving advanced degree/certifications, etc.
- Special recognitions for professional accomplishments

Ongoing research

- Basic investigations (theoretical/applied) in progress
- Clinical research in progress
- Investigations of educationally related problems
- Obtaining extramural support for projects, especially peer-reviewed
- Patents and technology transfer
- Grants, contracts

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Table 3
Examples of Service/Outreach Activities That May Be Considered For Evaluation of Promotion and Tenure

Faculty Service

- Serving on department, school and/or university committees
- Serving in the Faculty Senate
- Chairing any committee (student, faculty, etc.)
- Serving as a sponsor for student activities and/or groups
- Administrative assignments
- Mentoring other faculty
- Serving as a sponsor for student activities and/or groups

Sources of Evaluation

- Faculty review committee
- External peer reviews
- Self-evaluation
- Department/unit head assessment
- Faculty and staff colleagues
- Awards and recognitions

Professional Service

- Activity in professional organizations
- Consulting to organizations/corporations
- Providing clinical care
- Editing of journals
- Organization of conferences and symposia
- Serving on committees for federal and state government agencies or on boards
- Public or Community Service/Outreach
- Participating in local, state, or national civic activities and organizations
- Applying one's academic expertise in the local, state, or national community