## AUBURN UNIVERSITY HARRISON SCHOOL OF PHARMACY

## **EXAMINATIONS**

Examinations will be conducted in Mobile at the same time they are held in Auburn. Faculty members or assigned staff members on each campus will proctor each examination. In order to ensure minimal disruption as well as equitable experiences for all students, students are not to ask questions during examinations.

For ExamSoft: Students are directed to document in the designated areas in ExamSoft concerns about specific questions, should the need arise.

For Paper/Scantron Exams: Students are directed to document on the examination itself their concerns about specific questions, should the need arise.

For ExamSoft: Examinations and instructions must be loaded into ExamSoft at least 48 hours in advance of examinations. The passcode and universal resume code must be provided to all proctors at least 48 hours prior to the exam. (Please see ExamSoft Policies and Procedures for further information).

For Paper/Scantron Exams: Examinations and instructions must be transmitted between campuses at least 48 hours in advance of examinations, to allow sufficient time for copying. Copies of all completed exams and Scantrons will be made at the Mobile campus prior to sending them to Auburn via overnight mail.