



# **Administrative Assessment Spring 2006**

Remarks to the University Senate

17 January 2006

Joseph J. Molnar, Committee Chair

# 2005-6 Administrative Evaluation Committee

- Joseph J. Molnar, Chair, Agricultural Economics, and Rural Sociology
- Brenda Allen, Forestry
- Judy Shephard, Communication and Journalism
- Charles Mitchell, Agronomy and Soils
- Herb Rotfeld, Marketing
- Steve Murray, History

# Agenda for Presentation

- Review background and purpose
- Outline process for participation
- Present data dissemination strategy

# Review background and purpose

- Assessment last conducted in 2002
- 2006 is first web-based version
- 2006 focus is on department and college-level administrators

# **Outline process for participation**

*Email:*

The 2006 Administrative Evaluation asks you to assess your chair or head, and your deans.

For each position, you are asked to make comments about the strengths and weaknesses associated with each position. You also are asked to rate the fairness and the effectiveness of these administrators.

Your responses are confidential. Your name or any identifiable information can never be linked to your comments.

This Web survey has been ensures the integrity and confidentiality of your assessment of chairs, heads and deans. Only those who work in specific departments and colleges being assessed will be able to take this survey, and no one can take it twice. After the data is collected, all files identifying participants will be deleted.

Your assessment data is not linked to any identifying information other than department.

Administrators and their supervisors will receive a compilation of survey takers' verbatim comments and a summary of their ratings.

Please click on the following URL or copy it in its entirety to your browser to start the Web survey:

<http://www.ag.auburn.edu/enpl/auburnorganics/survey2006/index.php?survey=10000000037>

### **Survey Instructions:**

When you click the "Start" button below, the survey will begin.

Whether or not you will complete the whole process, after you click on "Start", there is only one opportunity for each faculty member to complete the assessment.

Please use the buttons and links we've provided on each page. Using your browser to navigate (including the back, forward, and refresh buttons) will end your session.

Depending on which department/college you are in, there will be approximately 2-6 pages--your chair and the Dean and the associate deans and assistant deans.

If you intend to complete the survey now, please click on the "Start" button to begin.

Otherwise, if you chose to do it another time, please do not click the button, but close the browser, then you may return to complete the assessment at another time.

# Preamble

- The 2006 Administrative Evaluation asks you to assess your chair or head, and your deans.
- For each position, you are asked to make comments about the strengths and weaknesses associated with each position. You also are asked to rate the fairness and the effectiveness of these administrators.
- Your responses are confidential. Your name or any identifiable information can never be linked to your comments.
- This Web survey ensures the integrity and confidentiality of your assessment of chairs, heads and deans. Only those who work in specific departments and colleges being assessed will be able to take this survey, and no one can take it twice. After the data is collected, all files identifying participants will be deleted.
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# Administrative Evaluation Survey 2006

## Preamble

The 2006 Administrative Evaluation asks you to assess your chair or head, and your deans.

For each position, you are asked to make comments about the **strengths and weaknesses** associated with each position. You also are asked to rate the fairness and the effectiveness of these administrators.

**Your responses are confidential.** Your name or any identifiable information can never be linked to your comments.

This Web survey has been carefully designed to ensure the integrity and confidentiality of your assessment of chairs, heads and deans. Only those who work in specific departments and colleges being assessed will be able to take this survey, and no one can take it twice.

After the data is collected, all files identifying participants will be deleted. Administrators and their supervisors will receive a compilation of survey takers' verbatim comments and a summary of their ratings, but your assessment can not be identified by your rank.

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# Web Survey

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- Whether or not you will complete the whole process, after you click on "Start", there is only one opportunity for each faculty member to complete the assessment.
- Please use the buttons and links we've provided on each page. Using your browser to navigate (including the back, forward, and refresh buttons) will end your session.
- Depending on which department/college you are in, there will be approximately 2-6 pages--your chair and the Dean and the associate deans and assistant deans. Faculty with ACES appointments can assess their administrators.
- If you intend to complete the survey now, please click on the "Start" button to begin.
- Otherwise, if you chose to do it another time, please do not click the button, but close the browser, then you may return to complete the assessment at another time.



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Start



# Administrative Evaluation Survey 2006

## Your location in the University

### A. What is your college or School?

### B. What is your department? (if you are a member of a multiple discipline department, mark your membership with the largest group, e.g. RSOC member of AGECE & RSOC department mark as AGECE)

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AUBURN  
UNIVERSITY

## CHAIR: PETER SMITH

A. What are the individual's main **strengths** as a department administrator?

(Type your comments below)

type here..

B. What are the individual's main **weaknesses** as a department administrator?

(Provide *constructive suggestions* for improvement)

type here..

One main dimension of departmental leadership is perceived fairness and equity in departmental decision making.

C. Please rate the **overall fairness** of your chair or head.

☐ Not fair    ☐ Slightly    ☐ Somewhat    ☒ Fair    ☐ Very fair



Address http://www.ag.auburn.edu/enpl/auburnorganics/survey2006/chairsEvaluation.php



Links &gt;&gt;



of program.

D. Please rate the **overall effectiveness** of your department chair or head.

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Not effective	Slightly	Somewhat	Effective	Very effective

E. Following the last evaluation in 2002, my Department Head/Chair **met with faculty** to discuss results of that assessment.

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
New Person Now in the Position	Agree	Do not know	Disagree

F. There has been some **improvement in the performance** of my Department Head/Chair since the last evaluation in 2002.

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
New Person Now in the Position	Strongly agree	Agree	Undecided	Disagree	Strongly disagree

Submit / Skip this Page

[Exit the survey now](#)

## UNIVERSITY

DEAN: JOHN SMITH

A. What are the individual's main **strengths** as a school or college-level administrator?

(Type your comments below)

type here..

B. What are the individual's main **weaknesses** as a school or college-level administrator?

(Provide *constructive suggestions* for improvement)

type here..

One main dimension of administrative leadership is perceived fairness and equity in decision making.

C. Please rate the **overall fairness** of your DEAN.

☐ Not fair

☐ Slightly

☐ Somewhat

☒ Fair

☐ Very fair



One main dimension of administrative leadership is perceived fairness and equity in decision making.

C. Please rate the **overall fairness** of your DEAN.

☐ Not fair      ☐ Slightly      ☐ Somewhat      ☐ Fair      ☐ Very fair

Administrative leadership effectiveness is a multidimensional concept reflecting morale, resource acquisition, equity, harmony, and organization of program.

D. Please rate the **overall effectiveness** of your DEAN.

☐ Not effective      ☐ Slightly      ☐ Somewhat      ☐ Effective      ☐ Very effective

[Submit / Skip this Page](#)

[Exit the survey now](#)





# Administrative Evaluation Survey 2006

## ACT ASC DEAN: JAMES SMITH

A. What are the individual's main **strengths** as a school or college-level administrator?

(Type your comments below)

type here...

B. What are the individual's main **weaknesses** as a school or college-level administrator?

(Provide *constructive suggestions* for improvement)

type here ...

One main dimension of administrative leadership is perceived fairness and equity in decision making.

C. Please rate the **overall fairness** of your ACT ASC DEAN.

One main dimension of administrative leadership is perceived fairness and equity in decision making.

C. Please rate the **overall fairness** of your ACT ASC DEAN.



Not fair



Slightly



Somewhat



Fair



Very fair

Administrative leadership effectiveness is a multidimensional concept reflecting morale, resource acquisition, equity, harmony, and organization of program.

D. Please rate the **overall effectiveness** of your ACT ASC DEAN.



Not effective



Slightly



Somewhat



Effective




Very effective

Submit / Skip this Page

[Exit the survey now](#)



Address  http://www.ag.auburn.edu/enpl//auburnorganics/survey2006/preExtension.php

 Go  Links 



## Administrative Evaluation Survey 2006

Do you have an Alabama Cooperative Extension System appointment?

- If **yes**, please [continue to evaluate extension administrators](#).
- If **no**, you may [exit the survey](#) now.

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## DIRECTOR, ALABAMA COOPERATIVE EXTENSION SYSTEM: GAINES SMITH

A. What are the individual's main **strengths** as an extension administrator?

(Type your comments below)

B. What are the individual's main **weaknesses** as an extension administrator?

(Provide *constructive suggestions* for improvement)

One main dimension of administrative leadership is perceived fairness and equity in decision making.

C. Please rate the **overall fairness** of extension director.

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Not fair	Slightly	Somewhat	Fair	Very fair



One main dimension of administrative leadership is perceived fairness and equity in decision making.

C. Please rate the **overall fairness** of extension director.

☐ Not fair      ☐ Slightly      ☐ Somewhat      ☐ Fair      ☐ Very fair

Administrative leadership effectiveness is a multidimensional concept reflecting morale, resource acquisition, equity, harmony, and organization of program.

D. Please rate the **overall effectiveness** of extension director.

☐ Not effective      ☐ Slightly      ☐ Somewhat      ☐ Effective      ☐ Very effective

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[Exit the survey now](#)



# Administrative Evaluation Survey 2006

Thank you for your participation

You may close the browser window now.

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# Present data dissemination strategy

- Provost receives all results
- Deans receive verbatim comments on themselves and the chairs and heads that report to them
- Chairs and heads receive verbatim comments and ratings of faculty they lead
- Report to the university senate



# Report to the Senate

- Summary of assessment of the AU Dean
- Summary assessment of the AU Associate Dean
- Summary assessment of the AU Assistant Dean
- Summary assessment of the AU Department Head or Chair



# Thank You

