

Proposed Policy on Undergraduate Certificates



University Senate Meeting

Definition



- ✦ An undergraduate Certificate consists of 12-21 hours of courses in an integrated structure that demonstrates competency in specific skills or knowledge designed to enhance professional preparation of Auburn students.
- ✦ Completion of the Certificate appears on the official Auburn University transcript.

Rationale



- ✧ Optional mechanism for academic units to allow students a flexible and convenient way to add a credential for professional recognition
- ✧ A Certificate can:
 - ✧ provide a basic competency in an emerging, interdisciplinary area
 - ✧ provide continuing education, certification or accreditation in a specific field
 - ✧ respond to a specific state mandate

Features of Certificates



- ✦ An undergraduate Certificate requires 12-21 semester hours.
- ✦ At least 50% of the credits should be at the 3000 level or higher.
- ✦ No more than 50% of course credits required for a certificate may be obtained through transfer credit
- ✦ At least 50% of courses counted toward the Certificate must follow standard grading

Features (contd.)



- ✦ Minimum overall GPA for courses in the Certificate must be 2.0 or higher
- ✦ The offering academic unit may choose to count towards the undergraduate certificate those credits taken as part of Auburn University's general education requirements, an academic minor, or major

Eligibility



- ✦ To participate in an undergraduate Certificate program, a student must be a regularly admitted undergraduate student.
- ✦ This includes degree seeking students, second degree (UG2) students and post-baccalaureate students.

Administration



- ✦ Any proposed undergraduate certificate program must be approved through the Auburn University regular curricular process, including the University Curriculum Committee, the Office of the Provost and any off-campus approvals and notifications.
- ✦ The offering academic unit is responsible for:
 - ✦ Advising students completing the Certificate,
 - ✦ Assessment plan
 - ✦ Certifying completion of the requirements.



Questions?