

Assistantship Type: Graduate Assistantship

Appointment Percent: .33

Description: Graduate Assistant: SKILL Academic Coaching Program

Office of Accessibility

SKILL (www.auburn.edu/skill) is seeking a graduate assistant for .33FTE or 13 hours per week. An ideal candidate would have interest and experience supporting students with learning differences and executive functioning challenges. They should be self-motivated, creative in seeking solutions and active problem solvers. Additionally, candidates should have excellent study and organizational skills and be willing to teach these skills through hands on learning to SKILL students.

Duties include:

- Leading Study Tables in 3, 3-hour blocks (9 hours per week). Study Tables are held in the evenings, exact days and times TBD, but would likely include Sunday evening as well as one or two weeknights. During Study Tables the GA will be expected to welcome students as they arrive to assist them in setting short term study goals for the session and then check in with them periodically to help them stay on task or transition to their next study goal.
- For the remainder of the time (4 hours per week), the GA will attend weekly meetings with SKILL staff, collect and analyze SKILL data for the purpose of producing assessment reports as well as other duties which may include: finding and matching tutors with students, meeting with students if a coach is absent, and assisting with various administrative tasks as assigned.