

## Community Service Guidelines

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- Step 1:**      **Select a community service site(s)**
- **Follow the provided link** to explore community service sites available through Auburn University IMPACT. Complete the personal information sheet and IMPACT release form prior to participation in IMPACT\*. For more information about IMPACT, visit [www.auburn.edu/involve/impact](http://www.auburn.edu/involve/impact)
  - **If you are interested in scheduling your own community service** site then you must contact your hearing officer via email prior to beginning all non-IMPACT projects. Provide the name and location of the proposed service site.
- Step 2:**      **Contact and schedule** service hours with selected organization from Step 1.
- Step 3:**      **Complete and log service hours** on the Community Service Hours Log Form provided by Student Conduct. Signature(s) must be obtained from a site supervisor. You must write a summary of your experience working with the service site(s).
- Step 4:**      **Return the completed Community Service Hours Log Form** to Student Conduct. The log may be submitted via:
- Email: [conduct@auburn.edu](mailto:conduct@auburn.edu)
  - In person: Student Conduct Office, Student Center, Suite 1206

\*Participation in IMPACT requires an IMPACT Release Form. If under 19, a student must have a parent sign the waiver.

## Community Service Log Form

- Non-IMPACT service sites must be approved by your conduct officer prior to attending the service site.
- This form must be submitted to Student Conduct by the deadline listed below.
  - **EMAIL:** [conduct@auburn.edu](mailto:conduct@auburn.edu)
  - **In Person:** Student Conduct Office, Student Center, Suite 1206

Student Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Total # of hours to be completed: \_\_\_\_\_ Deadline: \_\_\_\_\_

Date	Time In	Time Out	Total	Service Site Name, Address, & Phone Number	Site Supervisor Signature

Total Hours Completed: \_\_\_\_\_

I understand that all hours will be verified by a third party independently of me and if I attempt to falsify or misrepresent these hours in any manner, **I may be subject to additional conduct charges.**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**FOR OFFICE USE ONLY:**

Verified by: \_\_\_\_\_ Date: \_\_\_\_\_

## Community Service Reflection Form

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- 1. How did your behavior that resulted in your referral to Student Conduct negatively impact the community?**

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- 2. In your opinion, how did your community service make a difference for the community?**

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- 3. As an Auburn University student and future alumna/alumnus, what role should you play in the community moving forward?**

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